

HIBBING CITY COUNCIL  
Regular Meeting  
Wednesday, January 18, 2022  
5:00 P.M.  
**REVISED**

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Councilor John Schweiberger	_____	City Administrator Greg Pruszinske	_____
Councilor James Bayliss	_____	City Clerk/Dep Administrator Candie Seppala	_____
Councilor Jay Hildenbrand	_____	Treasurer/Finance Director Sheena Mulner	_____
Councilor Jennifer Hoffman Saccoman	_____	City Attorney Andy Borland	_____
Councilor Chris Whitney	_____	Chief of Police Steve Estey	_____
Councilor Justin Fosso	_____	City Engineer Jesse Story	_____
Mayor Pete Hyduke	_____		

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**I. CALL TO ORDER:**

**II. ADDs and DELETES:**

- DELETE: CONSENT AGENDA #6
- ADD: DEPARTMENT AND COMMITTEE REPORTS #3b
- ADD: BIDS AND QUOTES #4A
- ADD: LICENSES AND PERMITS #7 & #8

**III. APPROVAL OF THE AGENDA:**

**IV. APPROVAL OF MINUTES:**

- Approve the Minutes of the January 4, 2023 Reorganization & Regular City Council Meeting

**V. CONSENT AGENDA:**

1. Approve Accounts Payable dated:
  - 01/12/2023, checks #173852-173925, in the amount of \$405,572.91
2. Approve City Payroll for pay period ending:
  - For the Pay Period ending 12/30/2022, checks #168647-168653, in the amount of \$541,919.35
3. Authorize the Hibbing City Council to attend the 118<sup>th</sup> Annual Dinner on Friday, February 3, 2023 at the Hibbing Armory

4. Accept and place on file the Hibbing Police Department Activity Report for November, 2022
5. Accept and place on file the Hibbing Police Department Activity Report for December, 2022
6. ~~Authorize the 2023 RAMS Alternate~~
7. Authorize the Hibbing City Council to attend the Grand Opening of the Boys and Girls Club of Hibbing on Tuesday, January 31, 2023 at the Greenhaven Elementary School – Door #6, 323 East 37<sup>th</sup> Street, Hibbing
8. Authorize the posting for a full-time Library Technician at the Hibbing Public Library
9. Approval to put the full-time City Services Maintenance position on hold
10. Acknowledge the retirement of Steve Kopelciw, Public Works Equipment Operator I, effective 1/13/2023
11. Authorize the posting for a full-time Equipment Operator I with the Public Works department
12. Approval to put the Lead Library Worker position with the Hibbing Public Library on hold
13. Set the next regular Hibbing City Council Meeting for Wednesday, February 1, 2023 at 5:00 p.m. at City Hall in the Hibbing City Hall Council Chamber
14. Set the Hibbing City Council Workshop for Wednesday, February 1, 2023 following the Hibbing City Council Meeting at City Hall in the Hibbing City Hall Council Chamber

**VI. PUBLIC FORUM:**

**VII. DEPARTMENT AND COMMITTEE REPORTS:**

**1. Building Official Pat Green**

- a. Approve the Planning Commission's Recommendation for the Conditional Use Permit of Splash Express Hibbing LLC to allow for the construction of a new Tunnel Style Express Car Wash

**2. City Services Director Nick Arola**

- a. Approve the Mayor and City Clerk to execute the contract with Barr Engineering for the Parks Master Plan in the amount not to exceed \$75,000
- b. Offer RESOLUTION NO. 23-01-02 AUTHORIZING THE CITY OF HIBBING TO APPLY FOR MN DNR OUTDOOR RECREATION GRANT REQUESTING \$350,000
- c. Approve the 2023 service contract between the City of Hibbing and Gartner Refrigeration

**3. Community Development Director Betsy Olivanti**

- a. Hanson – Castle Apartment Building Renovations and IRRR Grant Request

Offer RESOLUTION NO. 23-01-03 TO APPLY FOR A GRANT THROUGH THE COMMERCIAL REDEVELOPMENT FUNDING AT THE IRRR FOR PHASE 1 OF THE HANSON – CASTLE APARTMENT BUILDING RENOVATIONS.

- b. Housing Task Force Update

**4. Library Manager Laura Koeneman**

- a. Offer RESOLUTION NO. 23-01-04 ACCEPTING A FREE MN LEGAL KIOSK FOR THE HIBBING PUBLIC LIBRARY FOR THE USE OF THE PUBLIC

**5. City Engineer Jesse Story**

- a. Approve an easement from BNSF to construct a portion of the Rainey Road Bridge on their property

**6. Finance Director/Treasurer Sheena Mulner**

- a. Offer resolution 22-01-05 appointing USI Insurance Services as the City of Hibbing's insurance agent of record for the property/casualty and workers compensation programs
- b. Approve the 1% annual increase to sewer rates per the Sewer Rate Study

**7. City Administrator Greg Pruszinske**

- a. Local Option Sales Tax Information

Offer RESOLUTION NO. 23-01-06 dedicating the Local Option Sales Tax to the Hibbing Regional Safety Building - Placeholder

- b. Administrator's Report

**VIII. BIDS AND QUOTES:****1. City Engineer Jesse Story**

- a. Approve the quote for (24) 2-yard dumpsters from Hartel's Disposal in the amount of \$19,080.00
- b. Approve the quote for 8 Carbide Plus Grader Edges from H&L Mesabi in the amount of \$4,368.00

- c. Approve the quote for driveway/road culverts from L&L Rentals in the amount of \$54,476.10

**2. City Services Director Nick Arola**

- a. Approve the quote for the purchase of (1) Toro UTX Utility Cart from Toro in the amount of \$21,389.07
- b. Approve the quote for the purchase of (1) Bobcat UV34 utility cart from Bobcat of Duluth in the amount of \$17,520.00

**3. City Administrator Greg Pruszinske**

- a. Authorize the City Administrator to execute the agreement with Phil Kern for facilitator services in the amount of \$3,300

**4. City Clerk/Deputy Administrator Candie Seppala**

- a. Approve the Retail Sales Agreement covering all equipment with AVI Systems Inc. for February 1, 2023 through January 31, 2024 in the amount of \$10,875.12

**V. BOARDS AND COMMISSIONS:**

**VI. LICENSES AND PERMITS:**

1. Approve the Temporary On-Sale Liquor License Application of Hibbing Chisholm Youth Hockey to have Palmer's dispense alcohol at the Hibbing National Guard Armory on January 21, 2023
2. Approve the 2023 Massage Therapy License Renewal of Paula VanBaalen and Ohana Therapeutic Massage, 208 E Howard Street, Hibbing  
  
Massage Therapy License Permit #23-01-02
3. Approve the 2023 Mechanical Amusement Device License Renewal of Walmart #2937 for 12 devices at 12080 Highway 169, Hibbing in the amount of \$195
4. Approve the Raffle Permit Application Request of the Hibbing High School Trap Shooting Team to hold their raffle at the Hibbing Trap Club on Saturday, May 20, 2023  
  
Raffle Permit # 2023-01-03
5. Approve the transfer of the On-Sale, Sunday, and 2 am Liquor Licenses from Mike's Pub (owner Mike Egan) to Mike's Pub (owner Brianna Clemons) 413 East Howard Street
6. Approve the transfer of the Off-Sale and Sunday Liquor Licenses from Chamernick Liquors (owner Peter Chamernick) to Chamernick Liquors (owner Nicholas Mackie) 602 East Howard Street

7. Approve the Special Event Permit Application of Greg Perrella/Perrella & Associates to hold the Perrella Home Show at the Hibbing Memorial Building on Saturday, March 18, 2023
8. Approve the Raffle Permit Application Request of the Lincoln Parent Teacher Organization to hold their raffle on Friday, February 10, 2023 at the Lincoln Elementary School

Raffle Permit #23-01-04

**ADJOURNMENT:**