

HIBBING CITY COUNCIL
Regular Meeting
Wednesday, April 19, 2023
5:00 P.M.

Councilor James Bayliss	_____	City Administrator Greg Pruszinske	_____
Councilor Jay Hildenbrand	_____	City Clerk-Dep Administrator Candie Seppala	_____
Councilor Chris Whitney	_____	Treasurer-Finance Director Sheena Mulner	_____
Councilor Jennifer Hoffman Saccoman	_____	City Attorney Andy Borland	_____
Councilor Justin Fosso	_____	Chief of Police Steve Estey	_____
Councilor John Schweiberger	_____	City Engineer Jesse Story	_____
Mayor Pete Hyduke	_____		

I. CALL TO ORDER:

II. ADDs and DELETes:

III. APPROVAL OF THE AGENDA:

IV. SWEARING IN – HIBBING POLICE DEPARTMENT

- **SYDNEY HAUGEN**

V. APPROVAL OF MINUTES:

- Approve the Minutes of the Hibbing City Council Meeting of April 5, 2023
- Approve the Minutes of the Hibbing City Council Workshop Meeting of April 5, 2023

VI. CONSENT AGENDA:

1. Approve Accounts Payable dated:
 - 04/14/2023, checks #174476-174562, in the amount of \$731,131.77
2. Approve City Payroll for pay period ending:
 - 04/07/2023, checks #168702-168707, in the amount of \$544,574.35
3. Accept and place on file the Hibbing Police Department Activity Report for the Month of March, 2023
4. Approve the updated job description for the Accountant I position

5. Acknowledge the resignation of Tara Pajunen, PBA Technician with the Hibbing Police Department effective May 16, 2023
6. Authorize the posting a Part-Time PBA Technician with the Hibbing Police Department
7. Acknowledge the resignation of Jerry Martin with the Hibbing Fire Department effective May 2, 2023
8. Acknowledge the retirement of Kurt Metzиг with the Hibbing Fire Department effective June 2, 2023
9. Authorize the Mayor and City Clerk to sign the Services Agreement between the City of Hibbing and Safe Assure
10. Approve the new City Services Summer Student Job Description
11. Approve the updated City Services Maintenance Job Description
12. Authorize the Hibbing City Council to tour the Red Rock Hotel on Tuesday, April 25, 2023 at 1 p.m.
13. Set the next regular Hibbing City Council Meeting for Wednesday, May3, 2023 at 5:00 p.m. at City Hall in the Hibbing City Hall Council Chamber
14. Set the Hibbing City Council Workshop for Wednesday, May 3, 2023 following the Hibbing City Council Meeting at City Hall in the Hibbing City Hall Council Chamber
15. Set the City Administrator's quarterly review for Wednesday, May 10, 2023 at 5 p.m. in the HEDA Suite at City Hall

REMINDER:

Set the Hibbing City Council Strategic Planning Session for Wednesday, April 26, 2023 at 3 p.m. in the Hibbing City Hall Council Chamber

VII. PUBLIC FORUM:

VIII. DEPARTMENT AND COMMITTEE REPORTS:

1. Fire Chief Erik Jankila

- a. Offer RESOLUTION NO. 23-04-09 ACCEPTING A GRANT ON BEHALF OF THE JUNE B. HENDRICKSON ACADEMIC COMPETITION FUND ON BEHALF OF THE HIBBING FOUNDATION IN THE AMOUNT OF \$2,390 AND THE DR. BENJAMIN P OWENS HIBBING HIGH SCHOOL LEGACY FOUNDATION IN THE AMOUNT OF \$1,610 FOR ACTIVE SHOOTER GEAR FOR THE HIBBING FIRE DEPARTMENT
- b. Authorize the Mayor and City Clerk to sign the agreement between the City of Hibbing and St. Louis County for Supplemental payments for ambulance runs taken outside of the corporate limits of Hibbing

2. Finance Director – Treasurer Sheena Mulner

- a. Authorize the Mayor and City Clerk to sign the insurance broker service agreement between the City of Hibbing and USI Insurance Services
- b. Approve setting the deductible for our Property/Casualty coverage at \$5,000

3. Library Manager Laura Koeneman

- a. Offer RESOLUTION NO. 23-04-10 ACCEPTING A GRANT FROM THE DR. BENJAMIN P. OWENS HIGH SCHOOL LEGACY FOUNDATION IN THE AMOUNT OF \$2,575 AND THE BRUNO & SYLVIA PERELL FAMILY HIBBING FOUNDATION IN THE AMOUNT OF \$2,425 FOR THE 2023 HIBBING SUMMER READING PROGRAM “FIND YOUR VOICE”
- B. Offer RESOLUTION NO. 23-04-11 ACCEPTING A GRANT FROM UNITED WAY OF NORTHEASTERN MN IN THE AMOUNT OF \$2,500 FOR THE SUMMER READING PROGRAM

4. City Attorney Andy Borland

- a. Offer RESOLUTION NO. 23-04-12 AGREEING TO EXECUTE EASEMENT FOR RAINEY ROAD BRIDGE

5. City Engineer Jesse Story

- a. Approve the MNPower Easement for underground power from 25th Street to the North Hibbing Industrial Park
- b. Authorize the Mayor and City Clerk to sign the agreement between the City of Hibbing and MNDOT (contract number 1052121) and offer RESOLUTION NO. 23-04-13 TO ACCEPT FEDERAL HIGHWAY ADMINISTRATION FUNDS ON OUR BEHALF

6. Chief of Police Steve Estey

- a. Approve the updated new officer hiring process with the Hibbing Police Department
- b. Offer RESOLUTION NO. 23-04-14 ACCEPTING DONATIONS IN THE AMOUNT OF \$2,430 FOR THE HPD K9 FUND FROM THE HIBBING POLICE ASSOCIATION
- c. Offer RESOLUTION NO. 23-04-15 ACCEPTING A \$400 GRANT FOR NATIONAL NIGHT OUT FROM THE ROBERT L "BUTCH" HAMRE FUND OF THE HIBBING FOUNDATION

7. City Administrator Greg Pruszinske

- a. Offer RESOLUTION NO. 23-04-16 AUTHORIZING THE CITY OF HIBBING, MINNESOTA TO SERVE AS SPONSOR FOR THE RED ROCKS ATV CLUB TO FACILITATE APPLICATIONS WITH THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR TRAIL ENANCEMENTS AND ACT ON BEHALF OF THE RED ROCKS ATV CLUB AS THE FISCAL AGENT
- b. Administrator's Report

VIII. BIDS AND QUOTES:**1. City Engineer Jesse Story**

- a. Approve the invoice for replacing the Transmission Control Module (TCM) on Sanitation Truck #66105 from Mid State Truck Service in the amount of \$3,881.27
- b. Approve the repairs and diagnostics on the 2011 Megawind Sweeper in the amount of \$16,131.73 to MacQueen

2. City Administrator Greg Pruszinske

- a. Approve the upgrade to City of Hibbing signs to Mesabi Sign Company in the amount of \$5,000

IX. BOARDS AND COMMISSIONS:**X. LICENSES AND PERMITS:**

1. Approve the Raffle Permit Application Request of the Hibbing Historical Society to hold their raffle at the Mesaba Country Club on Saturday, May 6, 2023

Raffle # 23-04-04

2. Approve the Special Event Permit Application of the Hibbing Elk's Lodge to hold the Flag Day Ceremony at Veteran's Park on Wednesday, June 14, 2023

3. Approve the Special Event Permit Application of Tawnya & Tyler Gustafson to have a live band at a graduation party from 5-7 p.m. on Saturday, June 17, 2023

4. Approve the Raffle Permit Application Request of the Angel Fund to hold their raffle on Saturday, June 17, 2023 at the Mesaba Country Club

Raffle # 23-04-05

XI. ADJOURNMENT: