

HIBBING CITY COUNCIL  
Regular Meeting  
**Wednesday, June 21, 2023**  
5:00 P.M.

**REVISED**

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Councilor Jennifer Hoffman Saccoman _____	City Administrator Greg Pruszinske _____
Councilor Chris Whitney _____	City Clerk-Dep Administrator Candie Seppala _____
Councilor Justin Fosso _____	Finance Director - Treasurer Sheena Mulner _____
Councilor John Schweiberger _____	City Attorney Andy Borland _____
Councilor James Bayliss _____	Chief of Police Steve Estey _____
Councilor Jay Hildenbrand _____	City Engineer Jesse Story _____
Mayor Pete Hyduke _____	

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**I. CALL TO ORDER:**

**II. ADDs and DELETES:**

- **ADD: CONSENT AGENDA #13 & #14**
- **ADD: BIDS & QUOTES #1d & # 1e**

**III. APPROVAL OF THE AGENDA:**

**IV. APPROVAL OF MINUTES:**

- Approve the Minutes of the Hibbing City Council Meeting of June 7, 2023
- Approve the Minutes of the Hibbing City Council Workshop Meeting of June 7, 2023

**V. CONSENT AGENDA:**

1. Approve Accounts Payable dated:
  - 06/15/2023, checks #174869-174998, in the amount of \$1,500,764.26
2. Approve City Payroll for pay period ending:
  - 06/02/2023, checks #168748-168753 in the amount of \$600,055.57
3. Authorize the hire of Josie Sevillano-Mercado for the full-time Accountant II pending successful completion of pre-employment contingencies
4. Approve the new Fleet Manager job description

5. Approve the MOU between the City of Hibbing and MAPE to add the position of Fleet Manager
6. Approve the Personnel Requisition for a Fleet Manager
7. Authorize the hire of three additional City Services summer Students and one Summer Library Intern
8. Authorize the Hibbing City Council to attend the Hibbing Public Library Summer Reading Picnic Celebration on Thursday, July 27, 2023 from 1p.m. – 4 p.m.
9. Authorize the Hibbing City Council to attend National Night Out on Tuesday, August 1, 2023 in Bennett Park
10. Set the next regular Hibbing City Council Meeting for Wednesday, July 5, 2023 at 5:00 p.m. at City Hall in the Hibbing City Hall Council Chamber
11. Set the Hibbing City Council Workshop for Wednesday, July 5, 2023 following the Hibbing City Council Meeting at City Hall in the Hibbing City Hall Council Chamber
12. Set the Joint Airport Authority Meeting with the Chisholm Hibbing Airport Authority for Monday, August 21, 2023 at 6 p.m. in the conference room of the Administrative Office at the Range Regional Airport
13. Acknowledge the resignation of Courtney Anderson from the PBA position with the Hibbing Police Department effective June 9, 2023
14. Acknowledge Fiorita (Fio) Cristiano Ricci's 100<sup>th</sup> Birthday on June 28, 2023

**VI. PUBLIC FORUM:**

**VII. DEPARTMENT AND COMMITTEE REPORTS:**

**1. Chief of Police Steve Estey**

- a. Offer RESOLUTION NO. 23-06-13 AUTHORIZING THE CITY OF HIBBING TO MAKE AN APPLICATION TO AND ACCEPT FUNDS FROM THE NORTHEAST MINNESOTA OFFICE OF JOB TRAINING TALENT DEVELOPMENT PROGRAM FOR TRAINING, WHICH MAY INCLUDE LEADERSHIP TRAINING AND DEFENSE TECHNOLOGY TRAINING FOR THE POLICE DEPARTMENT
- b. Approve Policy #44 pertaining to First Amendment Assemblies within the Hibbing Police Department

**2. Internal Auditor Erin Husmann**

- a. Authorize the 3<sup>rd</sup> Party Operator contract with TacTran, Inc. (upon MNDOT Approval)

**3. City Services Director Nick Arola**

- a. Offer RESOLUTION NO. 26-06-14 AUTHORIZING THE APPLICATION TO AND ACCEPT

FUNDS FROM THE GREATER MINNESOTA REGIONAL PARKS AND TRAILS COMMISSION  
GRANT PROGRAM FOR THE CONSTRUCTION OF CAREY LAKE CAMPGROUND PROJECT

**4. City Attorney Andy Borland**

- a. Ordinance to Amend City Code Chapter 10, Public Protection, Crimes and Offenses, by repealing and deleting Section 10.71 entitled Prohibited Use of Mobile Homes and Recreational Camping Vehicles
- b. **Place Holder No Action to be taken today**

**ORDINANCE NO. \_\_\_\_\_, 2ND SERIES**

AN ORDINANCE OF THE CITY OF HIBBING, MINNESOTA, AMENDING HIBBING CITY CODE CHAPTER 6 ENTITLED "OTHER BUSINESS REGULATION AND LICENSING", BY ADDING A NEW SECTION 6.36 ENTITLED 'MORATORIUM ON THE SALE OF THC AND HEMP DERIVED THC (TETRAHYDROCANNABINOLS) IN THE CITY OF HIBBING, MINNESOTA' AND, BY ADOPTING BY REFERENCE, HIBBING CITY CODE CHAPTER 1 AND SECTION 6.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

**5. City Administrator Greg Pruszinske**

- a. Authorize City Council consideration and action on an Access Agreement with Range Regional Health Services to perform soil borings and conduct other site assessment activities
- b. Authorize moving the Hibbing Regional Public Safety Center forward with a Phase 1 Environmental Site Assessment and Building Programming and Design Services to SEH in the amount of \$26,000
- c. Administrator's Report

**VIII. BIDS AND QUOTES:**

**1. Public Works Superintendent John Sporer**

- a. Approve the purchase of 15 2-yard steel containers and lids from Hartels in the amount of \$14,160.00
- b. Award the 2023 Dust Control Contract to Edwards Oil Trimark in the amount of \$1.19/gallon, 53,500 gallons, at a total cost of \$63,700
- c. Approve the quote for the purchase of sewer manholes and adjusting rings to Del Zotto in the amount of \$7,720.00

- d. Approve the repair work on the A/C System on Dump Truck 66063 to Mid State in the amount of \$4,556.46
- e. Approve the 2023 Paving Project Change Order in the amount of \$17,666.00

**2. Waste Treatment Superintendent Dave Hurd**

- a. Approve the Chlorine Building roof quote to Nelson Roofing in the amount of \$38,564

**3. City Services Director Nick Arola**

- a. Approve the Professional Agreement with Braun Intertec for material testing and inspection during the Mine View Construction in the amount of \$11,037.50
- b. Approve the Professional Agreement with Abate Tek for hazardous materials removal at properties located at 2315, 2319, & 2323 4<sup>th</sup> Avenue East and 339 East 24<sup>th</sup> Street

**4. Mayor Pete Hyduke**

- a. Approve the purchase of a keyboard from Sweetwater for the Hibbing City Band in the amount of \$4,085

**IX. BOARDS AND COMMISSIONS:**

**X. LICENSES AND PERMITS:**

1. Approve the Special Event Permit Application of the City of Hibbing (Hibbing Public Library) to hold the Summer Reading Picnic Celebration on Thursday, July 27, 2023 from 1 p.m. to 4 p.m. on the Hibbing City Hall and Hibbing Public Library lawns
2. Approve the Raffle Permit Application Request of the Mesaba Country Club to hold their raffle on Saturday, September 16, 2023 at the Mesaba Country Club  
  
Raffle # 23-06-03
3. Approve the Special Event Permit Application of the City of Hibbing (City Services) to hold the Hibbing on Howard on Mondays in June and July (Except for June 19<sup>th</sup>, which will be held on Tuesday, June 20) on Howard Street
4. Approve the Special Event Permit Application of the City of Hibbing (Hibbing Police Department) for National Night Out to be held on Tuesday, August 1, 2023 in Bennett Park

5. Approve the Raffle Permit of the Hibbing Area Chamber of Commerce to hold their Raffle on Monday, August 7, 2023 at the Mesaba Country Club

Raffle # 23-06-04

**XIII. ADJOURNMENT:**