

HIBBING CITY COUNCIL
Regular Meeting
Wednesday, July 5, 2023
5:00 P.M.

Councilor Jay Hildenbrand	_____	City Administrator Greg Pruszinske	_____
Councilor Jennifer Hoffman Saccoman	_____	City Clerk-Dep Administrator Candie Seppala	_____
Councilor Chris Whitney	_____	Finance Director - Treasurer Sheena Mulner	_____
Councilor Justin Fosso	_____	City Attorney Andy Borland	_____
Councilor John Schweiberger	_____	Chief of Police Steve Estey	_____
Councilor James Bayliss	_____	City Engineer Jesse Story	_____
Mayor Pete Hyduke	_____		

I. CALL TO ORDER:

II. ADDs and DELETes:

III. APPROVAL OF THE AGENDA:

IV. APPROVAL OF MINUTES:

- Approve the Minutes of the Hibbing City Council Meeting of June 21, 2023
- Approve the Minutes of the Hibbing City Council Workshop Meeting of June 21, 2023

V. CONSENT AGENDA:

1. Approve Accounts Payable dated:
 - 06/28/2023, checks #174999-175000, in the amount of \$ 57,000.00
 - 06/30/2023, checks #175001-175102, in the amount of \$874,253.19
2. Approve City Payroll for pay period ending:
 - 06/0216/2023, checks #168754-168764 in the amount of \$578,817.97
3. Accept and place on file the Hibbing Police Department May, 2024 Activity Report
4. Authorize the promotion of Matthew Rice for the Paid On-Call Firefighter/Engineer with the Hibbing Fire Department effective July 6, 2023
5. Authorize the promotion of Scott Fisher for the Paid-On-Call Firefighter/Engineer with the Hibbing Fire Department effective July 6, 2023

6. Authorize the hire of Bryanna Hanson for the Full-Time Firefighter/EMT position with the Hibbing Fire Department pending successful completion of pre-employment conditions
7. Acknowledge the resignation of Temporary Library Aide, Corbin Giroux, effective July 5, 2023
8. Authorize the posting of a full-time Automated Truck Driver in the Public Works Department
9. Acknowledge the resignation of Driver/Paramedic, Derek Harren, from the Hibbing Fire Department effective August 25, 2023
10. Set the next regular Hibbing City Council Meeting for Wednesday, July 19, 2023 at 5:00 p.m. at City Hall in the Hibbing City Hall Council Chamber
11. Set the Hibbing City Council Workshop for Wednesday, July 19, 2023 following the Hibbing City Council Meeting at City Hall in the Hibbing City Hall Council Chamber

Item approved at the June 21, 2023 Agenda

Set the Joint Airport Authority Meeting with the Chisholm Hibbing Airport Authority for Monday, August 21, 2023 at 6 p.m. in the conference room of the Administrative Office at the Range Regional Airport

VI. PUBLIC FORUM:

VII. DEPARTMENT AND COMMITTEE REPORTS:

1. Chief of Police Steve Estey

- a. Offer RESOLUTION NO. 23-07-01 APPROVING THE GRANT AGREEMENT WITH THE DEPARTMENT OF JUSTICE FOR THE "NORTHERN & MIDDLE STATES RURAL LAW ENFORCEMENT & TECHNICAL ASSISTANCE GRANT PROGRA" AND ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$12,939 FROM THE DOJ TO BE USED FOR SQUAD UP-FITTING

2. Library Manager Laura Koeneman

- a. Offer RESOLUTION NO. 23-07-02 APPLYING FOR THE MN HISTORICAL SOCIETY GRANT IN THE AMOUNT OF *\$8,490 FOR REPLACING THE NON-FUNCTIONING MICROFILM READER/SCANNER/PRINTER

3. City Attorney Andy Borland

- a. **ORDINANCE NO. ____, 2ND SERIES**
AN ORDINANCE OF THE CITY OF HIBBING, MINNESOTA, AMENDING HIBBING CITY CODE CHAPTER 6 ENTITLED "OTHER BUSINESS REGULATION AND LICENSING", BY ADDING A NEW SECTION 6.36 ENTITLED 'MORATORIUM ON THE SALE OF THC AND HEMP DERIVED THC

(TETRAHYDROCANNABINOLS) IN THE CITY OF HIBBING, MINNESOTA' AND, BY ADOPTING BY REFERENCE, HIBBING CITY CODE CHAPTER 1 AND SECTION 6.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

4. City Clerk-Deputy Administrator Candie Seppala

- a. Offer RESOLUTION NO. 23-07-03 APPLYING FOR A GRANT AND ACCEPTING FUNDS THROUGH THE COMMERCIAL REDEVELOPMENT FUNDING AT THE IRRR IN THE AMOUNT OF \$24,000 OF THE \$115,750 TOTAL PROJECT COSTS FOR PHASE 1
- b. Offer RESOLUTION NO. 23-07-07 APPROVING THE PUCHASE OF REAL PROPERTY FROM MARK WALDO VOSBURG BY THE CHISHOLM-HIBBING AIRPORT AUTHORITY

5. City Administrator Greg Pruszinske

- a. Authorize the Mayor and City Clerk to sign the agreement between the City of Hibbing and St. Louis County for City Office Space and Lease Agreement – PLACEHOLDER
- b. Authorize the Mayor and City Clerk to sign the agreement between the City of Hibbing and St. Louis County for the Services Agreement for Non-Exempt Employee Clerical Services - PLACEHOLDER
- c. Administrator's Report

VIII. BIDS AND QUOTES:

1. City Engineer Jesse Story

- a. Approve the 2023 Sanitary Sewer Lining Project to Veit & Company in the amount of \$724,417.50
- b. Approve the quote from SBS Inc. for the purchase of washed sand in the amount of \$39,600
- c. Approve the proposal from Braun for testing services for the Rainey Road Bridge Project in the amount of \$3,150
- d. Approve the proposal from LHB for construction management services for the Rainey Road Bridge Project in the amount of \$59,885
- e. Approve the quote for exhaust repair parts for dump truck #66062 to Mid-State Truck Service in the amount of \$3,279.14
- f. Approve the estimate for 3 bituminous patches from SBS Blacktop Services, Inc in the amount of \$11,389

2. Waste Treatment Superintendent Dave Hurd

- a. Approve the purchase of pump repair parts to Liberty Processing in the amount of \$4,712 plus shipping

3. City Services Director Nick Arola

- a. Approve the professional service agreement with Commercial Aquatic Engineering to conduct an evaluation of the City Hall Fountain in the amount of \$3,000

4. Chief of Police Steve Estey

- a. Approve the purchase of squad equipment/upfitting in the amount of \$16,214 to Enforcement Lighting

IX. BOARDS AND COMMISSIONS:**X. LICENSES AND PERMITS:**

1. Approve the 2023 Transient Merchant License of Melissa Sundvall – WOW Catering to sell food in Hibbing
2. Approve the Temporary Liquor License of Palmer’s Tavern to dispense alcohol at the Wilson/Adams wedding at the Hibbing Memorial Building on Saturday, August 26, 2023
3. Approve the Special Event Permit Application of the City of Hibbing to hold the Hibbing Street Dance on Saturday, July 8, 2023 in Downtown Hibbing from 5:00 – 11:00 p.m.
4. Approve the Special Event Permit Application the Mines & Pines Revisited Committee to hold the Mines & Pines Revisited in Bennett Park on Friday and Saturday, August 18 & 19, 2023
5. Approve the Special Event Permit Application of Mariah Wilson and Christian Adams to hold their wedding at the Hibbing Memorial Building on Saturday, August 26, 2023
6. Approve the Temporary Liquor License of BoomTown Brewery & Woodfire Grill to dispense alcohol in front of the Androy at the Hibbing Street Dance on Saturday, July 8, 2023

III. ADJOURNMENT: