

HIBBING CITY COUNCIL
Regular Meeting
Wednesday, July 19, 2023
5:00 P.M.

Councilor James Bayliss	_____	City Administrator Greg Pruszinske	_____
Councilor Jay Hildenbrand	_____	City Clerk-Dep Administrator Candie Seppala	_____
Councilor Jennifer Hoffman Saccoman	_____	Finance Director - Treasurer Sheena Mulner	_____
Councilor Chris Whitney	_____	City Attorney Andy Borland	_____
Councilor Justin Fosso	_____	Chief of Police Steve Estey	_____
Councilor John Schweiberger	_____	City Engineer Jesse Story	_____
Mayor Pete Hyduke	_____		

I. CALL TO ORDER:

II. ADDs and DELETes:

III. APPROVAL OF THE AGENDA:

IV. APPROVAL OF MINUTES:

- Approve the Minutes of the Hibbing City Council Meeting of July 5, 2023
- Approve the Minutes of the Hibbing City Council Workshop Meeting of July 5, 2023

V. CONSENT AGENDA:

1. Approve Accounts Payable dated:
 - 07/14/2023, checks #175103-175197, in the amount of \$1,365,201.36
2. Approve City Payroll for pay period ending:
 - 06/30/2023, checks #168765-168770 in the amount of \$567,248.88
3. Authorize the hire of Paul Kelly for the temporary Library Aide Position pending pre-employment contingencies
4. Authorize the hire of Alaina “Amos” Barta for the temporary Library Aide position pending pre-employment contingencies
5. Acknowledge the resignation of Danyell Schendel, Library Aide effective June 30, 2023
6. Authorize the posting of a full-time Skilled Laborer position in the Streets & Alleys Department

7. Acknowledge the retirement of John Sporer, Public Works Superintendent, effective September 8, 2023
8. Acknowledge the retirement of Robert Smith, Auto Truck Driver with the Sanitation Department effective August 14, 2023
9. Approve the hire of Alyssa Garcia for the part time PBA Position within the Hibbing Police Department pending pre-employment contingencies
10. Approve the hire of Kristen Sundvall within the City Services Department as a youth golf instructor effective June 20, 2023
11. Acknowledge the resignation of Reid Holum, Task Force Officer with the Hibbing Police Department effective July 23, 2023
12. Authorize the Hibbing City Council to attend the Hibbing's 130th Birthday Celebration and Hall of Service and Achievement Induction on Wednesday, August 2, 2023 at 6:00 p.m. on the front lawn of City Hall
13. Authorize the Hibbing City Council to attend the Ribbon Cutting and Open House for Eye Clinic North on Friday, August 25, 2023 from 9:00 a.m. to 12:00 noon at 1311 East 34th Street, Hibbing
14. Set budget working sessions for 7/26, 8/9, 8/23 and 8/30 all beginning at 5:00 pm.
15. Set the next regular Hibbing City Council Meeting for Wednesday, August 2, 2023 at 5:00 p.m. at City Hall in the Hibbing City Hall Council Chamber
16. Set the Hibbing City Council Workshop for Wednesday, August 2, 2023 following the Hibbing City Council Meeting at City Hall in the Hibbing City Hall Council Chamber

Item approved at the June 21, 2023 Agenda

Set the Joint Airport Authority Meeting with the Chisholm Hibbing Airport Authority for Monday, August 21, 2023 at 6 p.m. in the conference room of the Administrative Office at the Range Regional Airport

VI. PUBLIC FORUM:

VII. 2022 AUDIT PRESENTATION BY ABDO

VIII. DEPARTMENT AND COMMITTEE REPORTS:

1. Building Official Pat Green

- a. Offer RESOLUTION NO. 23-07-08 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB RESIDENTIAL REDEVELOPMENT GRANT PROGRAM IN THE AMOUNT OF \$3,984.00

2. City Engineer Jesse Story

- a. Offer RESOLUTION NO. 23-07-09 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMUNITY INFRASTRUCTURE GRANT PROGRAM IN THE AMOUNT OF \$151,292.50

3. Finance Director-Treasurer Sheena Mulner

- a. Offer RESOLUTION NO. 23-07-10 AUTHORIZING EXECUTION OF AGREEMENT WITH THE STATE OF MN TO PROVIDE PUBLIC TRANSIT SERVICES
- b. Approve the lease agreement between the City of Hibbing and Quadient for a new postage machine for the term of 63 months

4. Community Development Director Betsy Olivanti

- a. Offer RESOLUTION NO. 23-07-11 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMERCIAL REDEVELOPMENT GRANT FUNDING FOR THE DEMOLITION OF THE FORMER KFC TO MAKE WAY FOR THE NEW SPLASH EXPRESS HIBBING LLC CAR WASH
- b. Offer RESOLUTION NO. 23-07-12 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMERCIAL REDEVELOPMENT GRANT FUNDING FOR THE NEXT PHASE OF RENOVATIONS AT THE RED ROCK HOTEL LOCATED AT 1402 E HOWARD STREET HIBBING MN55746
- c. Offer RESOLUTION NO. 23-07-13 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMERCIAL REDEVELOPMENT GRANT FUNDING FOR THE BUILDING RENOVATIONS AT 1920 4TH AVE E, HIBBING, MN 55746
- d. Offer RESOLUTION NO. 23-07-14 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMERCIAL REDEVELOPMENT GRANT FUNDING FOR THE FREEMAN BUILDING RENOVATIONS AT 112 E HOWARD STREET, HIBBING, MN 55746
- e. Offer RESOLUTION NO. 23-07-15 TO ACCEPT THE SIPOLA DEVELOPMENT AGREEMENT AND RELEASE OF ALL CLAIMS

5. City Services Director Nick Arola

- a. Authorize the Mayor and City Clerk to sign the professional agreement between the City of Hibbing and SEH for site visits and design, plans for site grading of walkways and parking lot at the Mine View

6. City Administrator Greg Pruszinske

- a. Authorize the sewer credit of Richard Moyer in the amount of \$3,412.13

- b. Authorize the Mayor to sign a letter of support for the Blatnik Bridge Reconstruction Project
- c. Administrator's Report

VIII. BIDS AND QUOTES:

1. City Engineer Jesse Story

- a. Approve the purchase of 200 feet of hydraulic hose and male-end connectors from Carquest Auto Parts in the amount of \$2,790.36
- b. Approve the purchase of repair parts for the outside suction tube for Vactor #75 from MacQueen Equipment in the amount of \$3,956.29
- c. Approve the replacement dump box for Dump Truck #66063 from Crysteel in the amount of \$16,369.80
- d. Approve the replacement parts for the Case Dozer from Titan Machinery in the amount of \$4,478.32

2. City Services Director Nick Arola

- a. Approve the purchase of new goal frames, nets, and pads from Becker Arena Products in the amount of \$5,600.81

3. Library Manager Laura Koeneman

- a. Approve the quote from Pro Control Technologies in the amount of \$1,374.14 to install a humidity sensor system for the auditorium and lower level

IX. BOARDS AND COMMISSIONS:

- **Hibbing Public Utilities Commission**
One Vacancy completing a 3-year term ending 3/31/2025 for a Hibbing resident
One Vacancy completing a 3-year term ending 3/31/2026 for a Hibbing resident

Applicants:

- Chris Andria
- Patrick L. Garrity
- Julie Sandstede
- Jeff Stokes

- **Chisholm Hibbing Airport Authority**
One vacancy for a 3-year term ending 12/31/2026 for a Hibbing resident

Applicants:

- **Donald O. Hilligoss**
- **Ed LaTendresse**

X. LICENSES AND PERMITS:

1. Approve the Raffle Permit Application Request of the Hibbing Chisholm Soccer Club to hold their raffle on Thursday, October 5, 2023 at the Cheever Field

Raffle # 23-07-01

2. Approve the Transient Merchant Application Request of Elizabeth “Libby” Devere of Northern Lights Ice, LLC

Merchant # 23-07-03

3. Approve the Raffle Permit Application Request of Run-A-Muck ATV Club to hold their raffle at Toivo’s Pub on Saturday, September 9, 2023

Raffle # 23-07-02

4. Approve the Special Event Permit Application Request of the City of Hibbing to hold the Halloween 5K – “Sweet Treats” on Saturday, October 28, 2023 starting and finishing at the Hibbing Memorial Building

5. Approve the Raffle Permit Application Request of the Minnesota Deer Hunter’s Association to hold their raffle on Wednesday, October 5, 2023 at the Hibbing Memorial Building

Raffle # 23-07-03

6. Approve the Special Event Permit Application Request of the Hibbing Historical Society to hold the Hibbing’s 130th Birthday on Wednesday, August 2, 2023 on the front lawn of City Hall

7. Approve the Special Event Permit Application Request of Mike’s Pub to hold a Block Party/Car show in front of Mike’s Pub on Saturday, August 25, 2023

8. Approve the Special Event Permit Application Request of the City of Hibbing to hold the 1st Avenue Mile on Saturday, July 13, 2023 on 1st Ave (from Howard Street 1 mile south)

9. Approve the Special Event Permit Application Request of Palmer’s to hold Palmer’s Music on the Patio on Friday, July 21, 2023 at Palmer’s

10. Approve the 2023 Massage Therapy License Renewal of Huiqiang Chen, New Star Massage, 2204 1st Avenue, Hibbing
11. Approve the Raffle Permit Application Request of Hibbing Figure Skating Club to hold their raffle on Saturday March 2, 2024 at the Hibbing Memorial Arena

Raffle # 23-07-04

III. ADJOURNMENT: