

HIBBING CITY COUNCIL
Regular Meeting
Wednesday, August 16, 2023
5:00 P.M.
REVISED

Councilor Justin Fosso	_____	City Administrator Greg Pruszinske	_____
Councilor John Schweiberger	_____	City Clerk-Dep Administrator Candie Seppala	_____
Councilor James Bayliss	_____	Finance Director - Treasurer Sheena Mulner	_____
Councilor Jay Hildenbrand	_____	City Attorney Andy Borland	_____
Councilor Jennifer Hoffman Saccoman	_____	Chief of Police Steve Estey	_____
Councilor Chris Whitney	_____	City Engineer Jesse Story	_____
Mayor Pete Hyduke	_____		

I. CALL TO ORDER:

II. ADDs and DELETes:

III. APPROVAL OF THE AGENDA:

- **MODIFY: CONSENT AGENDA #21**
- **ADD: BIDS & QUOTES #2b**
- **ADD: LICENSES & PERMITS #9, #10, #11, & #12**

IV. APPROVAL OF MINUTES:

- Approve the Minutes of the Hibbing City Council Meeting of August 2, 2023
- Approve the Minutes of the Hibbing City Council Workshop Meeting of August 2, 2023

V. CONSENT AGENDA:

1. Approve Accounts Payable dated:
 - 08/11/2023, checks #175297-175415, in the amount of \$1,339,633.96
2. Approve City Payroll for pay period ending:
 - 07/28/2023, checks #168783-168789 in the amount of \$566,905.30
3. Approve the hire of Kaija Gams for the part-time PBA position within the Police Department pending pre-employment contingencies

4. Authorize the posting for a Full-Time Skilled Labor/Auto Truck Driver in the Sanitation Department
5. Approve the updated Marketing and Communications Manager Job Description
6. Approve the MOU between the City of Hibbing and MAPE to add the Position of Marketing and Communications Manager and modify the Recycling Center/Sanitary & Sewer Foreman title to Public Works Foreman
7. Authorize the posting for a Full-Time Marketing and Communications Manager
8. Approve the updated Public Works Superintendent Job Description
9. Authorize the posting for a Full-Time Public Works Superintendent
10. Approve the updated Public Works Foreman Job Description
11. Acknowledge the resignation of Nicholas Brown, Patrol Officer with the Hibbing Police Department effective August 17, 2023
12. Authorize the hire of Helen Ostman for the Temporary Full-Time Library Specialist
13. Authorize the posting for a Temporary Full-Time Library Technician
14. Authorize the hire of Zachary Alexander for the Paid-on-Call Firefighter position pending pre-employment contingencies
15. Authorize the hire of Joseph McKenney for the Full-Time Fleet Manager position effective August 26, 2023
16. Authorize the posting of a Full-Time Equipment Operator II for the Streets & Alleys Department
17. Authorize the hire of Teddy Lavine for the Full-Time Maintenance position with City Services effective August 26, 2023
18. Set a Special Meeting for Wednesday, August 23, 2023 at 5:00 p.m. (the Budget meeting that was previously scheduled will follow) at City Hall in the Hibbing City Council Chamber
19. Set the next regular Hibbing City Council Meeting for Wednesday, September 6, 2023 at 5:00 p.m. at City Hall in the Hibbing City Hall Council Chamber
20. Set the Hibbing City Council Workshop for Wednesday, September 6, 2023 following the Hibbing City Council Meeting at City Hall in the Hibbing City Hall Council Chamber
21. Adopt the 2022 City of Hibbing Financial Statements

Items approved at previous meetings

Set the Joint Airport Authority Meeting with the Chisholm Hibbing Airport Authority for Monday, August 21, 2023 at 6 p.m. in the conference room of the Administrative Office at the Range Regional Airport

Authorize the Hibbing City Council to attend the Ribbon Cutting and Open House for Eye Clinic North on Friday, August 25, 2023 from 9:00 a.m. to 12:00 noon at 1311 East 34th Street, Hibbing

Set budget working sessions for 8/23 and 8/30 beginning at 5:00 pm.

VI. PUBLIC FORUM:

VII. LEVY PRESENTATIONS

- a. **Jackie Prescott – Housing and Redevelopment Authority**
- b. **Barrett Ziemer – Chisholm Hibbing Airport Authority**

VIII. DEPARTMENT AND COMMITTEE REPORTS:

1. Community Development Director Betsy Olivanti

- a. Approve the hiring of Miriam Kero as an independent contractor to write applications for the following grants: Minnesota Historical Society State Capital Projects Grants-in-Aid County and Local Preservation Grants Program, Minnesota DNR ReLeaf Community Forestry Grant, and National Endowment for the Humanities: Public Humanities Project Grant
- b. Offer RESOLUTION NO. 23-08-05 AUTHORIZING THE CITY OF HIBBING TO APPROVE THE WABTEC CORP. REQUEST TO CONTINUE THE TAX ABATEENT AND BUSINESS SUBSIDY AGREEMENT BY AND BETWEEN THE CITY OF HIBBING, MN AND L&M RADIATOR, INC. AND L&D MESABI, LLC SIN CE THE ACQUISITION
- c. Offer RESOLUTION NO. 23-08-06 (INTERFUND LOAN RESOLUTION) TO CREATE REDEVELOPMENT CAPITAL FUND FOR HOWARD STREET BLOCKS AND ADD \$1,000,000 TO THE LAND ACQUISITION FUND
- d. Approve signing the agreements with Streetar Consulting, LHB, and Municipal Advisor for Phase 1 of Redevelopment Block

~~**2. Finance Director – Treasurer Sheena Mulner**~~

- ~~a. **Adopt the 2022 City of Hibbing Financial Statements**~~

3. Fire Chief Erik Jankila

- a. Authorize the Fire Chief to publish the RFP for a new Warning Siren System for the City of Hibbing

VIII. BIDS AND QUOTES:**1. Fire Chief Erik Jankila**

- a. Approve the purchase of 1 Super VAC 28-volt battery operated fan with 110-volt Shoreline plug in option from Heiman Fire Equipment in the amount of \$5,029.95
- b. Approve the purchase of 4 Seek Fire Pro X Thermal Imaging Cameras, 4 Gear Keeper Lanyards, plus 1 4-Bay Magnetic Charger from Municipal Emergency Services in the amount of \$2,595
- c. Approve 1 SEEK Attack Pro with batteries and charger from Municipal Emergency Services in the amount of \$2,714.99

2. City Engineering Jesse Story

- a. Approve the quote for Cemetery Columbarium Lighting to Tromco Electric in the amount of \$19,530.
- b. Approve the quote for Road Salt for the 2023/2024 winter season from Compass Minerals in the amount of \$82.74 per ton with a total cost of \$37,233

3. City Services Director Nick Arola

- a. Approve the change order for the Mine View Handrail Redesign in the amount of \$11,399.77
- b. Approve the quote from Commercial Refrigeration Systems for the purchase and installation of a new oil separator on the curling club compressor in the amount of \$6,990

IX. BOARDS AND COMMISSIONS:**X. LICENSES AND PERMITS:**

1. Approve the Raffle Permit Application Request of Hibbing Chisholm Ducks Unlimited to hold their raffle on Wednesday, October 11, 2023 at Boomtown Catering (Androy)

Raffle # 23-08-03

2. Approve the Annual Kennel License of Elizabeth Jones 4850 Linko Road

Kennel #23-08-01

3. Approve the Special Event Permit Application of Range Engineering Council to hold their STEM Showcase on Friday, October 6, 2023 at the Hibbing Memorial Building

4. Approve the Raffle Permit Application Request of Blessed Sacrament Church to hold their raffle on Saturday, October 7, 2023 at Blessed Sacrament

Raffle # 23-08-04
5. Approve the Special Event Permit Application of the Minnesota Deer Hunters to hold their annual banquet at the Hibbing Memorial Building on Wednesday, October 4, 2023
6. Approve the Temporary On-Sale Liquor License Request of the Minnesota Deer Hunters Association to have Valentini's dispense alcohol at their annual banquet on Wednesday, October 4, 2023 at the Hibbing Memorial Building
7. Approve the Temporary On-Sale Liquor License of the Hibbing Area Chamber of Commerce to have Sammy's dispense alcohol Business After Hours at Fena Advertising, 522 East Howard Street, Suite 205 on Tuesday, August 29, 2023
8. Approve the Special Event Permit Application of the Run-A-Muk Club to host the Run-A-Muk Run at Toivo's Pub on Saturday, September 9, 2023
9. Approve the Special Event Permit Application of Victory Christian Academy to hold their VCA Bike-A-Thon on Saturday, September 23, 2023 starting at Bennett Park
10. Approve the Raffle Permit Application of the Hibbing Area Chamber of Commerce to hold their raffle on Saturday, December 1, 2023 at the Hibbing Curling Club
11. Approve the Special Event Permit Application of the City of Hibbing and the Hibbing Area Chamber of Commerce to hold the joint Trunk, Treat, and Greet on Saturday, October 28, 2023 on the front lawn of City Hall, from 12 noon to 2 pm
12. Approve the Temporary On-Sale Liquor License of Mines and Pines Revisited to have Boomtown dispense alcohol at their event in Bennet Park on Friday and Saturday, August 18 and 19, 2023

III. ADJOURNMENT: