



**HIBBING ECONOMIC DEVELOPMENT AUTHORITY**  
REGULAR MEETING AGENDA  
**September 18, 2023**

**ATTENDANCE:**

President Shari Majkich Brock		Greg Pruszinske, City Administrator	
Member John Schweiberger		Andy Borland, City Attorney	
Vice President Steve Jurenes		Candie Seppala, City Clerk/Dep Admin	
Member Jennifer Hoffman Saccoman		Sheena Mulner, Fin. Direct/Treasurer	
Mayor Pete Hyduke		Betsy Olivanti, Comm. Dev. Director	
Member Roger Kivela			
Vacant			

**CALL HEDA MEETING TO ORDER:**

**ADDITIONS/DELETIONS:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF MINUTES:**

- **Approve the Minutes of the Regular Meeting of Hibbing Economic Development Authority for August 14, 2023**
- **Approve the Minutes of the Hibbing Economic Development Authority Working Session for August 14, 2023**

**CONSENT AGENDA:**

1. Affirm Economic Development Loan Fund as of August 31, 2023 in the amount of \$926,065.25
2. Approve disbursements for the month of September in the amount of **\$2,803.75**
  - a. Sellman Law Office Invoice for HEDA – August, 2023 \$1,153.75
  - b. Lockridge Grindal Nauen P.L.L.P. - September, 2023 \$1,650.00
3. Set a Special Meeting of HEDA for Monday, October 2, 2023 at 5:00 p.m. in the Hibbing City Hall Council Chamber
4. Set the next Regular Meeting of HEDA for Monday, October 16, 2023 at 5:00 p.m. in the Hibbing City Hall Council Chamber
5. Set the next HEDA Working Session for Monday, October 16, 2023 following the Regular Meeting in the Hibbing City Hall Council Chamber

6. Member Hoffman Saccoman and President Majkich Brock have stepped forward to serve on the Budget and Finance committee.

**PRESENTATIONS: None**

**BOARD REPORTS:**

**1. Community Development Director – Betsy Olivanti**

- a. Request to apply for a plat exemption for the northwest portion of Parcel ID Number: 140-0270-00339 and pay the \$260 fee
- b. Authorization to purchase PORTFOL - Loan Portfolio Software for up to 100 loans
  - i. \$10,000 for year 1
  - ii. \$6,000 for year 2
  - iii. Increase by 50 loans, \$600/year
- c. Authorize contribution of \$1,500 for Civic Clerk to manage the HEDA Agenda process (the total amount of the quote is \$13,673.80 - Attached)

**2. Finance Director – Sheena Mulner**

- a. Loan Updates

**3. Attorney Andy Borland**

- a. Ratify Resolution to Call for a Public Hearing

**ADJOURNMENT:**