

HIBBING CITY COUNCIL
Regular Meeting
Wednesday, September 20, 2023

Councilor James Bayliss	_____	City Administrator Greg Pruszinske	_____
Councilor Jay Hildenbrand	_____	City Clerk-Dep Administrator Candie Seppala	_____
Councilor Jennifer Hoffman Saccoman	_____	Finance Director - Treasurer Sheena Mulner	_____
Councilor Chris Whitney	_____	City Attorney Andy Borland	_____
Councilor Justin Fosso	_____	Chief of Police Steve Estey	_____
Councilor John Schweiberger	_____	City Engineer Jesse Story	_____
Mayor Pete Hyduke	_____		

I. CALL TO ORDER:

II. ADDs and DELETES:

III. APPROVAL OF THE AGENDA:

IV. APPROVAL OF MINUTES:

- Approve the Minutes of the Hibbing City Council Meeting of September 6, 2023
- Approve the Minutes of the Hibbing City Council Workshop Meeting of September 6, 2023

V. CONSENT AGENDA:

1. Approve Accounts Payable dated:
 - 09/13/2023, check #175551, in the amount of \$47,500.00
 - 09/14/2023, checks #175552-175642, in the amount of \$1,139,885.09
 - 09/18/2023, checks #175643-175647, in the amount of \$91,174.91
2. Approve City Payroll for pay period ending:
 - 09/08/2023, checks #168807-168817 in the amount of \$592,737.41
3. Authorize the Hibbing City Council to attend the Hibbing Public Utilities Community Open House on Thursday, October 12, 2023 at 1902 6th Avenue East at 5:00 p.m.
4. Approve the promotion of Desiree Jensen to Engineer/Paramedic effective September 9, 2023
5. Authorize the hire of Lacie Farmer for the Patrol Officer with the Hibbing Police Department pending pre-employment contingencies

6. Approve the updated Code Enforcement Technician Job Description effective September 21, 2023
7. Authorize the posting of a temporary Library Intern
8. Authorize the posting of a temporary Play Park Attendant for the Library
9. Authorize the hire of Jennifer Plamsowski for the temporary Library Aide pending pre-employment contingencies
10. Authorize the hire of Shirley Szweduck as line dancing instructor for the City Services Department
11. Proclaim November, 2023 as Lung Cancer Awareness Month
12. Authorize the hire of Mackenzie Estey for the Automatic Truck Driver position in the Sanitation Department effective September 21, 2023
13. Authorize the hire of Kristi Fairchild for the Equipment Operator II position in the Streets & Alleys Department effective September 21, 2023
14. Authorize the posting of a full-time Equipment Operator I in the Streets & Alleys Department
15. Authorize the posting of a full-time Automotive Mechanic for the Public Works Department
16. Set the next Regular City Council Meeting for Wednesday, October 4, 2023 in the City Hall Council Chamber
17. Set the next City Council Workshop Meeting for Wednesday, October 4, 2023 following the Regular Meeting in the City Hall Council Chamber

Items Previously Approved:

Authorize the Hibbing City Council to attend the House Bonding Tour for the Public Utilities Water Treatment Plant on Thursday, September 28, 2023 at 9:30 a.m.

Set the Public Hearing for the adoption of the final levy on Wednesday, December 6, 2023 at 6 p.m. in the City Hall Council Chamber

VI. PUBLIC FORUM:

VII. RAMS INTRODUCTION – Paul Peltier

VIII. DEPARTMENT AND COMMITTEE REPORTS:

1. Building Official Pat Green

- a. Approve the Zoning Amendment Request of Mike Pierce to go from I2, General Industry to I1, Light Industry to allow for additional permitted uses for the property

- b. Approve a Zoning Amendment Request of Tom & Jennifer Nemanich to go from O, Open Space, to A-R, Agriculture Rural Residential then to have the opportunity to apply for an Interim Use Permit for a gravel pit operation
- c. Approve an Interim Use permit Request of Tom & Jennifer Nemanich to allow for the development and operation of a gravel pit

2. Community Development Director Betsy Olivanti

- a. Authorize the signing of the service agreement with New History, a historic building reuse expert, to develop a matrix of options for City Hall

3. City Services Director Nick Arola

- a. Approve the professional services agreement with SEH for additional civil engineering work at the Mine View
- b. Approve the updated contractor warranty for the pickleball courts

4. Chief of Police Steve Estey

- a. Authorize the Mayor and City Clerk to sign the agreement with Republic First National for the purchase of (3) Dodge Durangos that were approved at the September 5, 2023 City Council Meeting

5. City Engineer Jesse Story

- a. Approve the 60-month lease agreement with Metro Sales in the amount of \$112.68 per month

6. City Administrator Greg Pruszinske

- a. City Administrator's Report

VIII. BIDS AND QUOTES:

1. City Engineer Jesse Story

- a. Approve the purchase of 16 – 12-ft. Grader wing blades from H&L Mesabi in the amount of \$6,336.00
- b. Approve the quote for 36 carbide changeout sets for 14' Grader Moldboards from H&L Mesabi in the amount of \$68,544.00

- c. Approve the quote for 301 – 95 gallon garbage containers from MacQueen Equipment in the amount of \$24,549.99
- d. Approve the quote for the bucket linkage pins and bushings for the John Deere Loader #31 in the amount of \$4,796.00
- e. Approve the quote for the transmission and transmission cooler for the International Dump Truck #69 from Mid-State Truck Service in the amount of \$12,145.68

2. **Library Manager Laura Koeneman**

- a. Approve the quote for a floor scrubber from Dalco in the amount of \$9,480.84

3. **City Clerk – Deputy Administrator Candie Seppala**

- a. Approve the quote for CivicClerk (Agenda and Minutes Management) in the amount of \$13,661.80 for a two-year term (Initial term \$8,636 and 2nd year \$5,035.80 from CivicPlus)

IX. BOARDS AND COMMISSIONS:

X. LICENSES AND PERMITS:

1. Approve the Raffle Permit Application Request of Hibbing Volleyball to have their Raffle on Tuesday, October 5, 2023 at the Lincoln Elementary School

Raffle # 23 – 09 – 01

2. Approve the 2023 Massage License Renewal of Pam Angen (Side Lake, MN)

Massage License # 23 – 1291

3. Approve the Raffle Permit Application Request of the Elks Lodge to hold their Purse Bingo on Saturday, November 4, 2023 at The Do You

Raffle (Bingo) Permit # 23-09-02

III. ADJOURNMENT: