

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday March 1, 2023**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, March 1, 2023 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Pete Hyduke, Councilor Justin Fosso, Councilor Jay Hildenbrand, Councilor Jennifer Hoffman Saccoman, Councilor John Schweiberger and Councilor Chris Whitney. Also present were City Administrator Greg Pruszinske, City Clerk/Deputy Administrator Candie Seppala, Treasurer/Finance Director Sheena Mulner, City Engineer Jesse Story, and Deputy Chief of Police Tyler Schwerzler. Councilor James Bayliss, Chief of Police Steve Estey and City Attorney Andy Borland were absent.

ADDs/DELETES:

- **ADD: LICENSES AND PERMITS #6**
- **ADD: CLOSED SESSION: FOR THE PURPOSE OF LABOR NEGOTIATIONS STRATEGY PURSUANT TO MN ST SECTION 13D.03SUB.1(b)**

APPROVAL OF THE AGENDA:

Councilor Fosso, supported by Councilor Hildenbrand, moved to approve the Agenda.

Motion CARRIED

PUBLIC HEARING:

Mayor Hyduke opened the Public Hearing regarding Modifying the HEDA Enabling Act. He asked three times if anyone in the audience wanted to speak.

No one stood up to speak. Mayor Hyduke closed the Public Hearing.

Councilor Fosso, supported by Councilor Whitney, moved to offer RESOLUTION NO. 23-03-01 MODIFYING THE RESOLUTION ESTABLISHING THE HIBBING ECONOMIC DEVELOPMENT AUTHORITY.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, moved to approve the minutes of the Regular Hibbing City Council Meeting of February 15, 2023.

Motion CARRIED

CONSENT AGENDA:

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to approve the Consent Agenda #s 1-9.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 02/24/2023, checks #174128-174219, in the amount of \$1,219,143.96
2. Approve City Payroll for the pay period ending:
 - 02/10/2023, checks #168672-168682, in the amount of \$526,633.71
3. Authorize the Mayor to sign a letter to president Joe Biden requesting him to rescind the Land Withdrawal No. 7917
4. Authorize the hire of Kristi Fairchild for the Temporary Full-Time Equipment Operator II position in the Public Works Department effective March 2, 2023
5. Approve the Memorandum of Agreement (MOA) between the City of Hibbing and the International Association of Firefighters Local 173
6. Authorize the posting of two Temporary Maintenance positions with the City Services Department
7. Authorize the posting of Temporary Summer Staff including up to twelve City Services Summer Staff, two Library Interns, and three Summer Cemetery Help Workers
8. Set the next Regular City Council Meeting for Wednesday, March 15, 2023 at 5:00 p.m. in the Hibbing City Hall Council Chamber
9. Set the next City Council Workshop Meeting for Wednesday, March 15, 2023 following the Regular City Council Meeting in the Hibbing City Hall Council Chamber

PUBLIC FORUM:

DEPARTMENT AND COMMITTEE REPORTS:**Offer RESOLUTION NO. 23-03-02 APPROVING A SUBDIVISION PLAT EXEMPTION FOR PETER SCALISE REGARDING HIS PROPERTY AT 12830 HIGHWAY 16, HIBBING, MINNESOTA**

Building Official Pat Green explained that the applicant is proposing to divide one lot into two lots/parcel to sell one lot to the neighboring property owner. Building Official Green stated that the parcel can only be sold to the neighboring property owner, and we will have verification of the sale before recording the new parcels.

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to offer RESOLUTION NO. 23-03-02 APPROVING A SUBDIVISION PLAT EXEMPTION FOR PETER SCALISE REGARDING HIS PROPERTY AT 12830 HIGHWAY 16, HIBBING, MINNESOTA.

Motion CARRIED

Authorize Milliman to complete the actuarial valuations for 2022 and 2023 of our fire relief association's pension in the amount of \$3,200 and \$5,000 respectively

Treasurer/Finance Director Sheena Mulner explained that this is an annual requirement with the City's financial audit; she is looking for Council approval.

Councilor Fosso, supported by Councilor Schweiberger, moved to authorize Milliman to complete the actuarial valuations for 2022 and 2023 of our fire relief association's pension in the amount of \$3,200 and \$5,000 respectively.

Motion CARRIED

Offer RESOLUTION NO. 23-03-03 ACCEPTING THE FEDERAL AWARD IN THE AMOUNT OF \$57,800 FROM THE MN DEPT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR PROJECT 687723

Treasurer/Finance Director Mulner explained that in the spring of 2022 St. Louis County declared a county wide disaster declaration due to flooding; as part of that declaration the City identified costs that occurred due to the flooding and worked with FEMA to see what costs were grant eligible. Treasurer/Finance Director Mulner stated this Resolution relates to federal awards received to reimburse costs to repair a Waste Treatment Plant pump that was overloaded due to the event.

Councilor Fosso, supported by Councilor Whitney, moved to offer RESOLUTION NO. 23-03-03 ACCEPTING THE FEDERAL AWARD IN THE AMOUNT OF \$57,800 FROM THE MN DEPT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR PROJECT 687723.

Motion CARRIED

Offer RESOLUTION NO. 23-03-04 ACCEPTING THE FEDERAL AWARD IN THE AMOUNT OF \$42,550.16 FROM THE MN DEPT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR PROJECT 693368

Treasurer/Finance Director Mulner explained that in the spring of 2022 St. Louis County declared a county wide disaster declaration due to flooding; as part of that declaration the City identified costs that occurred due to the flooding and worked with FEMA to see what costs were grant eligible. Treasurer/Finance Director Mulner stated this Resolution relates to federal awards received to reimburse the costs for the Waste Treatment Plant overtime hours due to the event. Treasurer/Finance Director Mulner thanked Erin Husmann, Internal Auditor, for all of her hard work identifying these costs and the hours that she spent meeting with FEMA to supply them with the information they needed and the applications.

Councilor Schweiberger, supported by Councilor Hildenbrand, moved to Offer RESOLUTION NO. 23-03-04 ACCEPTING THE FEDERAL AWARD IN THE AMOUNT OF \$42,550.16 FROM THE MN DEPT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR PROJECT 693368.

Motion CARRIED

Authorize the Mayor and City Clerk to sign the 3-year facility use agreement between the City of Hibbing and ISD #701 for the use of City facilities

City Services Director Nick Arola explained that there were several meetings between the City Staff and the School District Staff over the past year to discuss this facility use agreement.

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to authorize the Mayor and City Clerk to sign the 3-year facility use agreement between the City of Hibbing and ISD #701 for the use of City facilities.

Discussion: Mayor Hyde stated that he appreciates the time spent working with the School District to obtain the 1-year lease, and now the 3-year lease.

Motion CARRIED

Parks & Trails Master Plan

City Services Director Arola gave a brief update on the City's Parks & Trails Master Plan.

City Administrator's Report

City Administrator Greg Pruszinske spoke about the City's bussing service; he knows there is some frustration from Residents, City Councilors and City Staff regarding this. City Administrator Pruszinske stated that he wanted to make sure the Residents know that there is a combination of things going on: they have older, outdated equipment; it keeps a lot of manpower to keep them in service; they were down to one bus. City Administrator

Pruszinske explained they commissioned a study that will study the service the City provides, and they will update the City Council in a Workshop. City Administrator Pruszinske asked the Residents that use the bussing service to be patient with the City. Councilor Hoffman Saccoman asked if the study will include a survey of the residents that use the service; City Administrator Pruszinske and Treasurer/Finance Director Mulner stated that yes, it can be.

BIDS AND QUOTES:

Approve the quote for the flow meter to be used in the mudwell pumps in the digester from Champion Charter in the amount of \$5,140

City Engineer Jesse Story explained that the current flow meter is inoperable.

Councilor Fosso, supported by Councilor Hoffman Saccoman, moved to approve the quote for the flow meter to be used in the mudwell pumps in the digester from Champion Charter in the amount of \$5,140.

Motion CARRIED

Approve the purchase of three PTZ Optics Live Streaming Gray Cameras from B&H Photo in the amount of \$3,903.57

City Clerk/Deputy Administrator Candie Seppala explained that these cameras will be housed at the HPAT office and will replace their 10-year-old cameras.

Councilor Schweiberger, supported by Councilor Whitney, moved to approve the purchase of three PTZ Optics Live Streaming Gray Cameras from B&H Photo in the amount of \$3,903.57.

Discussion: Councilor Hoffman Saccoman asked if the three old cameras will be placed on surplus and sold to the public; City Clerk/Deputy Administrator Seppala stated that is what they do with cameras at City Hall, however these cameras are pretty much inoperable.

Motion CARRIED

Approve the purchase of a Rackmount Chassis, Licenses, software, and installation/labor from American Security Systems in the amount of \$10,675 for City Hall, the Library and the Memorial Building

City Clerk/Deputy Administrator Seppala explained that the camera systems at City Hall, the Library and the Memorial Building need some upgrades.

Councilor Whitney, supported by Councilor Hoffman Saccoman, moved to approve the purchase of a Rackmount Chassis, Licenses, software, and installation/labor from American

Security Systems in the amount of \$10,675 for City Hall, the Library and the Memorial Building.

Discussion: Mayor Hyduke asked if all existing cameras and equipment will be incorporated into the new company; City Clerk/Deputy Administrator Seppala stated yes.

Motion CARRIED

BOARDS AND COMMISSIONS:

LICENSES AND PERMITS:

Councilor Hildenbrand, supported by Councilor Schweiberger, moved to approve the Raffle Permit Application Request of the Family Life Center/Pregnancy Life Care to hold Bingo at the Hibbing Elk's Lodge on April 5, 12, 19, and 26, 2023.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the Raffle Permit Application Request of the Tourist Center Senior Citizens Inc. to hold Bingo on Friday, April 14, 2023 at the Hibbing Elk's Lodge.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to approve the Special Event Permit Application Request of the Kiwanis Club to hold their Kiwanis Pancake Feed on Wednesday, April 26, 2023 at the Hibbing Memorial Building.

Motion CARRIED

Councilor Fosso, supported by Councilor Whitney, moved to approve the Special Event Permit Application Request of Fraboni's to hold their Fraboni Food Show on Wednesday, April 19, 2023 at the Hibbing Memorial Building.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the Raffle Permit Application Request of Jim Paulsen to hold a raffle for Shannon Paulsen Suite Dreams at the Hibbing Bowling Center on Saturday, April 15, 2023.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to approve the Raffle Permit Application Request of the Hibbing Golf Booster, Inc. to hold their raffle at the Mesaba Country Club on Tuesday, May 2, 2023.

Motion CARRIED

CLOSED SESSION: FOR THE PURPOSE OF LABOR NEGOTIATIONS STRATEGY PURSUANT TO MN ST SECTION 13D.03SUB.1(b)

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to go into closed session for the purpose of labor negotiations strategy pursuant to MN ST Section 13d.03sub.1(b).

Motion CARRIED

Meeting reconvened at 6:07 p.m.

Offer RESOLUTION NO. 23-03-05 AUTHORIZING THE IMPLENMENTATION OF A STRIKE PLAN

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to offer RESOLUTION NO. 23-03-05 AUTHORIZING THE IMPLENMENTATION OF A STRIKE PLAN


Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:09 p.m. by Councilor Fosso and supported by Councilor Schweiberger.

Motion CARRIED

CITY OF HIBBING


Pete Hyde, Mayor

ATTEST: 
Candie Seppala, City Clerk/Deputy Administrator