

**THE MINUTES OF THE REGULAR MEETING OF THE  
HIBBING CITY COUNCIL  
Wednesday May 17, 2023**

**TIME AND PLACE:** A Regular meeting of the Hibbing City Council was held on Wednesday, May 17, 2023 in the City Hall Council Chamber.

**CALL TO ORDER:** Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

**ATTENDANCE:** Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Justin Fosso, Councilor Jay Hildenbrand and Councilor Chris Whitney. Also present were City Administrator Greg Pruszinske, City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner, City Attorney Andy Borland and City Engineer Jesse Story. Councilor Jennifer Hoffman Saccoman, Councilor John Schweiberger and Chief of Police Steve Estey were absent.

**ADDs/DELETES:**

- **DELETE: DEPARTMENT AND COMMITTEE REPORTS #3b**
- **ADD: BIDS AND QUOTES #1d**
- **ADD: CLOSED SESSION**

**APPROVAL OF THE AGENDA:**

Councilor Fosso, supported by Councilor Bayliss, moved to approve the Agenda.

Motion CARRIED

**APPROVAL OF MINUTES:**

Councilor Whitney, supported by Councilor Hildenbrand, moved to approve the minutes of the Regular Hibbing City Council Meeting of May 3, 2023.

Motion CARRIED

Councilor Bayliss, supported by Councilor Hildenbrand, moved to approve the minutes of the Hibbing City Council Workshop Meeting of May 3, 2023.

Motion CARRIED

**CONSENT AGENDA:**

Councilor Fosso, supported by Councilor Whitney, moved to approve the Consent Agenda #s 1-11.

Motion CARRIED

1. Approve Accounts Payable dated:
  - 05/ 11/2023, checks #174662-174767, in the amount of \$967,711.57
2. Approve City Payroll for the pay period ending:
  - 05/05/2023, checks #168725-168736, in the amount of \$551,981.62
3. Approve the job description for the Student Intern in the City Administration Office
4. Authorize the posting for a Student Intern in the City Administration Office
5. Authorize the hire of the Summer Students for City Services, Cemetery, and the Library pending pre-employment contingencies
6. Authorize the promotion of Sarah Voss to Full-Time Firefighter/Paramedic with the Hibbing Fire Department effective May 17, 2023
7. Authorize the out-of-state travel request of Brittany Dillinger and K9 Dottie to attend the recertification training in Indiana May 21-26, 2023
8. Accept and place on file the Hibbing Police Department Activity Report for April, 2023
9. Authorize the Hibbing City Council to attend the National Bank of Commerce Open House on Thursday, May 18, 2023 from 11am – 4 pm
10. Set the next Regular City Council Meeting for Wednesday, June 7, 2023 at 5:00 p.m. in the Hibbing City Hall Council Chamber
11. Set the next City Council Workshop Meeting for Wednesday, June 7, 2023 following the Regular City Council Meeting in the Hibbing City Hall Council Chamber

**PUBLIC FORUM:**

**DEPARTMENT AND COMMITTEE REPORTS:****Authorize the Mayor and City Clerk to sign the Facilities Use Agreement between the City of Hibbing and the Hibbing Baseball Association (VFW and Legion Baseball Leagues) for the term January 1, 2023 through December 31, 2025**

City Services Nick Arola explained that this group has not operated under an agreement in the past; he is looking for Council approval.

Councilor Fosso, supported by Councilor Hildenbrand, moved to authorize the Mayor and City Clerk to sign the Facilities Use Agreement between the City of Hibbing and the Hibbing Baseball Association (VFW and Legion Baseball Leagues) for the term January 1, 2023 through December 31, 2025.

Motion CARRIED

**Administrator's 1st and 2nd Quarter Evaluation**

Mayor Hyduke explained that the City Council met with City Administrator Greg Pruszinske on May 10, 2023 for the purpose of evaluating the City Administrator's performance and developing a working plan. Mayor Hyduke stated that the City Council believes City Administrator Pruszinske is leading the City in the right direction and will continue discussions throughout this year.

**Strategic Plan**

City Administrator Greg Pruszinske gave a in depth presentation regarding the City of Hibbing's Strategic Plan.

Councilor Bayliss, supported by Councilor Fosso, moved to adopt the 2023 City of Hibbing Strategic Plan .

Motion CARRIED

**BIDS AND QUOTES:****Approve the Rainey Road Bridge construction project to Northland Constructors in the amount of \$864,100**

City Engineer Jesse Story explained that they opened bids for the Rainey Road Bridge construction project and low bid was from Northland Constructors. City Engineer Story stated that the bid came in under budget, he is asking for Council approval.

Councilor Fosso, supported by Councilor Hildenbrand, moved to approve the Rainey Road Bridge construction project to Northland Constructors in the amount of \$864,100.

Motion CARRIED

**Approve the Paint Striping bid from Sir Lines A-lot in the amount of \$25,852.85**

City Engineer Story explained that that they opened bids for the City's Striping Project and low bid was from Sir Lines A-lot. City Engineer Story stated that the bid came in under budget, he is asking for Council approval.

Councilor Whitney, supported by Councilor Fosso, moved to approve the Paint Striping bid from Sir Lines A-lot in the amount of \$25,852.85.

Motion CARRIED

**Approve the purchase of the new Rodder Pump Assembly for the Jet Truck #70 in the amount of \$14,620.85**

City Engineer Story explained that the Rodder Pump failed and the aluminum holding tank developed some leaks on the older jet truck which is a 1995 model. City Engineer Story stated that we can repair the holding tank, but need to buy the pump and the City mechanics will replace it. City Engineer Story stated they would like to have this truck as a back up until the new truck comes the end of 2024, he is asking for Council approval.

Councilor Fosso, supported by Councilor Hildenbrand, moved to approve purchase of the new Rodder Pump Assembly for the Jet Truck #70 in the amount of \$14,620.85.

Motion CARRIED

**Approve Rich Lees the Central Campus Warehouse Site bid to Bougalis Inc.**

City Engineer Story explained that Rich Lees private development project the Central Campus Warehouse Site bids were opened and low bid was from Bougalis, Inc; he is asking for Council approval.

Councilor Fosso, supported by Councilor Bayliss, moved to approve Rich Lees the Central Campus Warehouse Site bid to Bougalis Inc.

Motion CARRIED

**Approve the professional service agreement with SEH for construction observation and staking of pickleball courts in the amount of \$13,000**

City Services Director Arola explained that the current agreement with SEH was for design and bidding of the project, they would like to continue the project and completion of construction with them.

Councilor Fosso, supported by Councilor Bayliss, moved to approve the professional service agreement with SEH for construction observation and staking of pickleball courts in the amount of \$13,000.

Motion CARRIED

**Approve the award for the Bennett Park Pickleball Court Construction to ACM LLC in the amount of \$313,317.50**

City Services Director Arola explained that bids were opened and low bid was AMC LLC. City Services Arola went over an updated sources and uses for the project.

Councilor Fosso, supported by Councilor Hildenbrand, moved to approve the award for the Bennett Park Pickleball Court Construction to ACM LLC in the amount of \$313,317.50.

Discussion: Councilor Fosso asked with awarding this bid what we could expect for a completion date; City Services Director Arola stated September. Councilor Hildenbrand asked if a member of the Range Pickle Ball Club would give information about their club; the Vice President of the Club stated you can sign up to play Pickleball through Community Ed. Councilor Whitney and Mayor Hyduke thanked the group for their fundraising efforts.

Motion CARRIED

**Approve the proposal of IEA for the materials testing at the Hibbing Public Library building in the amount of \$2,180**

Library Manager Laura Koeneman explained that this is to ensure they have a safe path forward as they due renovations and repairs to the Library building.

Councilor Bayliss, supported by Councilor Fosso, moved to approve the proposal of IEA for the materials testing at the Hibbing Public Library building in the amount of \$2,180.

Motion CARRIED

**BOARDS AND COMMISSIONS:****LICENSES AND PERMITS:**

Councilor Bayliss, supported by Councilor Whitney, moved to approve the Raffle Permit Application Request of the Hibbing Historical Society to hold their raffle on Thursday, June 8, 2023 at Palmer's Tavern.

Motion CARRIED

Councilor Whitney, supported by Councilor Hildenbrand, moved to approve the Raffle Permit Application Request of the Hibbing Baseball Association (VFW and Legion Baseball) to hold their raffle on Wednesday, July 26, 2023 at the Al Nyberg Field.

Motion CARRIED

Councilor Fosso, supported by Councilor Bayliss, moved to approve the Special Event Permit Application of Blessed Sacrament to hold their Spirit Festival on Sunday, May 21, 2023 and walk the perimeter of the Church from 11 am – 1 p.m..

Motion CARRIED

Councilor Bayliss, supported by Councilor Hildenbrand, moved to approve the Raffle Permit Application Request of Hibbing Chisholm Youth Hockey to hold their raffle on Monday, June 26, 2023 at the Mesabi Country Club.

Motion CARRIED

Councilor Whitney, supported by Councilor Fosso, moved to approve the Special Event Permit Application of the Hibbing Police Department to hold their City of Hibbing Community Clean-up event Friday and Saturday, June 2 and 3, 2023 at the Stuntz Garage, 1100 E 25th Street.

Motion CARRIED

Councilor Whitney, supported by Councilor Bayliss, moved to approve the Special Event Permit Application of the Hibbing Police Department to hold the Special Olympics Torch Run from First Avenue down Howard Street to the Police Department on Tuesday, June 20, 2023.

Motion CARRIED

**CLOSED SESSION: PURSUANT TO ATTORNEY/CLIENT PRIVILEGE FOR POTENTIAL LITIGATION PURSUANT TO MN 13D.05 subd.3(b)**

City Attorney Borland explained that this is an ongoing issue and to advise the Council and discuss strategy and options, he feels it is better done in a closed session.

Councilor Bayliss, supported by Councilor Fosso, moved to go into closed session pursuant to attorney/client privilege for potential litigation pursuant to MN 13D.05 subd.3(b).

Motion CARRIED

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:38 p.m. by Councilor Hildenbrand and supported by Councilor Fosso.

Motion CARRIED

CITY OF HIBBING

  
\_\_\_\_\_  
Pete Hyduke, Mayor

ATTEST:

  
\_\_\_\_\_  
Candie Seppala, City Clerk-Deputy Administrator