

**THE MINUTES OF THE REGULAR MEETING OF THE  
HIBBING CITY COUNCIL  
Wednesday June 21, 2023**

**TIME AND PLACE:** A Regular meeting of the Hibbing City Council was held on Wednesday, June 21, 2023 in the City Hall Council Chamber.

**CALL TO ORDER:** Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

**ATTENDANCE:** Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Justin Fosso, Councilor Jay Hildenbrand and Councilor Jennifer Hoffman Saccoman. Also present were City Administrator Greg Pruszinske, Internal Auditor Erin Husmann, City Attorney Andy Borland and Chief of Police Steve Estey. Councilor Chris Whitney, Councilor John Schweiberger, City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner and City Engineer Jesse Story were absent.

**ADDs/DELETES:**

- **ADD: CONSENT AGENDA #13 & #14**
- **ADD: BIDS & QUOTES #1d & # 1e**

**APPROVAL OF THE AGENDA:**

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Agenda.

Motion CARRIED

**APPROVAL OF MINUTES:**

Councilor Fosso, supported by Councilor Hildenbrand, moved to approve the minutes of the Regular Hibbing City Council Meeting of June 7, 2023.

Motion CARRIED

Councilor Bayliss, supported by Councilor Hildenbrand, moved to approve the minutes of the Hibbing City Council Workshop Meeting of June 7, 2023.

Motion CARRIED

**CONSENT AGENDA:**

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to approve the Consent Agenda #s 1-14.

Motion CARRIED

1. Approve Accounts Payable dated:
  - 06/15/2023, checks #174869-174998, in the amount of \$1,500,764.26
2. Approve City Payroll for the pay period ending:
  - 06/02/2023, checks #168748-168753, in the amount of \$600,055.57
3. Authorize the hire of Josie Sevillano-Mercado for the full-time Accountant II pending successful completion of pre-employment contingencies
4. Approve the new Fleet Manager job description
5. Approve the MOU between the City of Hibbing and MAPE to add the position of Fleet Manager
6. Approve the Personnel Requisition for a Fleet Manager
7. Authorize the hire of three additional City Services summer Students and one Summer Library Intern
8. Authorize the Hibbing City Council to attend the Hibbing Public Library Summer Reading Picnic Celebration on Thursday, July 27, 2023 from 1p.m. – 4 p.m.
9. Authorize the Hibbing City Council to attend National Night Out on Tuesday, August 1, 2023 in Bennett Park
10. Set the next Regular City Council Meeting for Wednesday, July 5, 2023 at 5:00 p.m. in the Hibbing City Hall Council Chamber
11. Set the next City Council Workshop Meeting for Wednesday, July 5, 2023 following the Regular City Council Meeting in the Hibbing City Hall Council Chamber
12. Set the Joint Airport Authority Meeting with the Chisholm Hibbing Airport Authority for Monday, August 21, 2023 at 6 p.m. in the conference room of the Administrative Office at the Range Regional Airport
13. Acknowledge the resignation of Courtney Anderson from the PBA position with the Hibbing Police Department effective June 9, 2023
14. Acknowledge Fiorita (Fio) Cristiano Ricci's 100th Birthday on June 28, 2023

**PUBLIC FORUM:**

**DEPARTMENT AND COMMITTEE REPORTS:****Offer RESOLUTION NO. 23-06-13 AUTHORIZING THE CITY OF HIBBING TO MAKE AN APPLICATION TO AND ACCEPT FUNDS FROM THE NORTHEAST MINNESOTA OFFICE OF JOB TRAINING TALENT DEVELOPMENT PROGRAM FOR TRAINING, WHICH MAY INCLUDE LEADERSHIP TRAINING AND DEFENSE TECHNOLOGY TRAINING FOR THE POLICE DEPARTMENT**

Councilor Hoffman Saccoman, supported by Councilor Fosso, moved to offer RESOLUTION NO. 23-06-13 AUTHORIZING THE CITY OF HIBBING TO MAKE AN APPLICATION TO AND ACCEPT FUNDS FROM THE NORTHEAST MINNESOTA OFFICE OF JOB TRAINING TALENT DEVELOPMENT PROGRAM FOR TRAINING, WHICH MAY INCLUDE LEADERSHIP TRAINING AND DEFENSE TECHNOLOGY TRAINING FOR THE POLICE DEPARTMENT.

Motion CARRIED

**Approve Policy #44 pertaining to First Amendment Assemblies within the Hibbing Police Department**

Councilor Fosso, supported by Councilor Bayliss, moved to approve Policy #44 pertaining to First Amendment Assemblies within the Hibbing Police Department.

Motion CARRIED

**Authorize the 3<sup>rd</sup> Party Operator contract with TacTran, Inc. (upon MNDOT Approval)**

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to authorize the 3<sup>rd</sup> Party Operator contract with TacTran, Inc. (upon MNDOT Approval).

Discussion: Councilor Fosso asked if residents that already use this service will notice any difference; Internal Auditor Husmann explained that current users will be notified of the different operator and that it will be the same busses and same number to call. Mayor Hyduke asked the length of the contract; Internal Auditor Husmann stated that it is a 1-year contract with optional

Motion CARRIED

**Offer RESOLUTION NO. 26-06-14 AUTHORIZING THE APPLICATION TO AND ACCEPT FUNDS FROM THE GREATER MINNESOTA REGIONAL PARKS AND TRAILS COMMISSION GRANT PROGRAM FOR THE CONSTRUCTION OF CAREY LAKE CAMPGROUND PROJECT**

City Services Director Nick Arola explained that City Staff continues to look for additional funding for the Carey Lake Campground Project.

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to offer RESOLUTION NO. 26-06-14 AUTHORIZING THE APPLICATION TO AND ACCEPT

FUNDS FROM THE GREATER MINNESOTA REGIONAL PARKS AND TRAILS COMMISSION GRANT PROGRAM FOR THE CONSTRUCTION OF CAREY LAKE CAMPGROUND PROJECT.

Motion CARRIED

**Ordinance to Amend City Code Chapter 10, Public Protection, Crimes and Offenses, by repealing and deleting Section 10.71 entitled Prohibited Use of Mobile Homes and Recreational Camping Vehicles**

Councilor Fosso, supported by Councilor Bayliss, moved to approve Ordinance to Amend City Code Chapter 10, Public Protection, Crimes and Offenses, by repealing and deleting Section 10.71 entitled Prohibited Use of Mobile Homes and Recreational Camping Vehicles.

Motion CARRIED

**City Attorney Borland went over a draft of an ordinance with the City Council, that would place a Moratorium on the sale of THC and Hemp derived THC (Tetrahydrocannabinols) in the City of Hibbing. There was a discussion regarding this; no action was taken.**

**Authorize City Council consideration and action on an Access Agreement with Range Regional Health Services to perform soil borings and conduct other site assessment activities**

Councilor Fosso, supported by Councilor Bayliss, moved to authorize City Council consideration and action on an Access Agreement with Range Regional Health Services to perform soil borings and conduct other site assessment activities.

Motion CARRIED

**Authorize moving the Hibbing Regional Public Safety Center forward with a Phase 1 Environmental Site Assessment and Building Programming and Design Services to SEH in the amount of \$26,000**

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to authorize moving the Hibbing Regional Public Safety Center forward with a Phase 1 Environmental Site Assessment and Building Programming and Design Services to SEH in the amount of \$26,000.

Motion CARRIED

**BIDS AND QUOTES:****Approve the purchase of 15 2-yard steel containers and lids from Hartels in the amount of \$14,160.00**

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve the purchase of 15 2-yard steel containers and lids from Hartels in the amount of \$14,160.00.

Motion CARRIED

**Award the 2023 Dust Control Contract to Edwards Oil Trimark in the amount of \$1.19/gallon, 53,500 gallons, at a total cost of \$63,700**

Councilor Fosso, supported by Councilor Hildenbrand, moved to award the 2023 Dust Control Contract to Edwards Oil Trimark in the amount of \$1.19/gallon, 53,500 gallons, at a total cost of \$63,700.

Motion CARRIED

**Approve the quote for the purchase of sewer manholes and adjusting rings to Del Zotto in the amount of \$7,720.00**

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the quote for the purchase of sewer manholes and adjusting rings to Del Zotto in the amount of \$7,720.00.

Motion CARRIED

**Approve the repair work on the A/C System on Dump Truck 66063 to Mid-State in the amount of \$4556.46**

Councilor Fosso, supported by Councilor Hildenbrand, moved to approve the repair work on the A/C System on Dump Truck 66063 to Mid-State in the amount of \$4556.46.

Motion CARRIED

**Approve the 2023 Paving Project Change Order in the amount of \$17,666.00**

Councilor Bayliss, supported by Councilor Fosso, moved to approve the 2023 Paving Project Change Order in the amount of \$17,666.00.

Motion CARRIED

**Approve the Chlorine Building roof quote to Nelson Roofing in the amount of \$38,564**

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Chlorine Building roof quote to Nelson Roofing in the amount of \$38,564.

Motion CARRIED

**Approve the Professional Agreement with Braun Intertec for material testing and inspection during the Mine View Construction in the amount of \$11,037.50**

Councilor Fosso, supported by Councilor Hoffman Saccoman, moved to approve the Professional Agreement with Braun Intertec for material testing and inspection during the Mine View Construction in the amount of \$11,037.50.

Motion CARRIED

**Approve the Professional Agreement with Abate Tek for hazardous materials removal at properties located at 2315, 2319, & 2323 4<sup>th</sup> Avenue East and 339 East 24<sup>th</sup> Street**

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Professional Agreement with Abate Tek for hazardous materials removal at properties located at 2315, 2319, & 2323 4<sup>th</sup> Avenue East and 339 East 24<sup>th</sup> Street.

Motion CARRIED

**Approve the purchase of a keyboard for the Hibbing City Band**

Mayor Pete Hyduke explained that Hibbing City Band is trying to improve their percussions; he is looking for support to purchase this keyboard.

Councilor Hoffman Saccoman, supported by Councilor Hildenbrand, moved to approve the purchase of a keyboard for the Hibbing City Band.

Discussion: Councilor Hoffman Saccoman asked if this was going to come from the Mayors Contingency Fund; Mayor Hyduke stated it will come out of Civic Funds.

Motion CARRIED

**BOARDS AND COMMISSIONS:**

**LICENSES AND PERMITS:**

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve the Special Event Permit Application of the City of Hibbing (Hibbing Public Library) to hold the Summer Reading Picnic Celebration on Thursday, July 27, 2023 from 1 p.m. to 4 p.m. on the Hibbing City Hall and Hibbing Public Library lawns.

Motion CARRIED

Councilor Fosso, supported by Councilor Hildenbrand, moved to approve the Raffle Permit Application Request of the Mesaba Country Club to hold their raffle on Saturday, September 16, 2023 at the Mesaba Country Club.

Motion CARRIED

Councilor Fosso, supported by Councilor Bayliss, moved to approve the Special Event Permit Application of the City of Hibbing (City Services) to hold the Hibbing on Howard on Mondays in June and July (Except for June 19<sup>th</sup>, which will be held on Tuesday, June 20) on Howard Street.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the Special Event Permit Application of the City of Hibbing (Hibbing Police Department) for National Night Out to be held on Tuesday, August 1, 2023 in Bennett Park.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Raffle Permit Application Request of the Hibbing Area Chamber of Commerce to hold their Raffle on Monday August 7, 2023 at the Mesaba Country Club.

Motion CARRIED

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:54 p.m. by Councilor Hildenbrand and supported by Councilor Bayliss.

Motion CARRIED

CITY OF HIBBING

  
\_\_\_\_\_  
Pete Hyduke, Mayor

ATTEST:   
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Candie Seppala, City Clerk-Deputy Administrator