

**THE MINUTES OF THE REGULAR MEETING OF THE
HIBBING CITY COUNCIL
Wednesday July 19, 2023**

TIME AND PLACE: A Regular meeting of the Hibbing City Council was held on Wednesday, July 19, 2023 in the City Hall Council Chamber.

CALL TO ORDER: Mayor Pete Hyduke called the meeting to order at 5:00 p.m.

ATTENDANCE: Present at roll call Mayor Pete Hyduke, Councilor James Bayliss, Councilor Justin Fosso, Councilor Jay Hildenbrand, Councilor Jennifer Hoffman Saccoman, Councilor John Schweiberger and Councilor Chris Whitney. Also present were City Administrator Greg Pruszinske, City Clerk-Deputy Administrator Candie Seppala, Treasurer-Finance Director Sheena Mulner, City Attorney Andy Borland, City Engineer Jesse Story and Officer Joe Burns. Chief of Police Steve Estey was absent.

ADDs/DELETES:

APPROVAL OF THE AGENDA:

Councilor Bayliss, supported by Councilor Fosso, moved to approve the Agenda.

Motion CARRIED

APPROVAL OF MINUTES:

Councilor Whitney, supported by Councilor Fosso, moved to approve the minutes of the Regular Hibbing City Council Meeting of July 5, 2023.

Motion CARRIED

Councilor Bayliss, supported by Councilor Fosso, moved to approve the minutes of the Hibbing City Council Workshop Meeting of July 5, 2023.

Motion CARRIED

CONSENT AGENDA:

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, moved to approve the Consent Agenda #s 1-16.

Discussion: City Clerk-Deputy Administrator Candie Seppala stated that item #14 budget working sessions will be held in the Hibbing City Hall Council Chamber.

Motion CARRIED

1. Approve Accounts Payable dated:
 - 07/14/2023, checks #175103-175197, in the amount of \$1,365,201.36
2. Approve City Payroll for the pay period ending:
 - 06/30/2023, checks #168765-168770 in the amount of \$567,248.88
3. Authorize the hire of Paul Kelly for the temporary Library Aide Position pending pre-employment contingencies
4. Authorize the hire of Alaina “Amos” Barta for the temporary Library Aide position pending pre-employment contingencies
5. Acknowledge the resignation of Danyell Schendel, Library Aide effective June 30, 2023
6. Authorize the posting of a full-time Skilled Laborer position in the Streets & Alleys Department
7. Acknowledge the retirement of John Sporer, Public Works Superintendent, effective September 8, 2023
8. Acknowledge the retirement of Robert Smith, Auto Truck Driver with the Sanitation Department effective August 14, 2023
9. Approve the hire of Alyssa Garcia for the part time PBA Position within the Hibbing Police Department pending pre-employment contingencies
10. Approve the hire of Kristen Sundvall within the City Services Department as a youth golf instructor effective June 20, 2023
11. Acknowledge the resignation of Reid Holum, Task Force Officer with the Hibbing Police Department effective July 23, 2023
12. Authorize the Hibbing City Council to attend the Hibbing’s 130th Birthday Celebration and Hall of Service and Achievement Induction on Wednesday, August 2, 2023 at 6:00 p.m. on the front lawn of City Hall
13. Authorize the Hibbing City Council to attend the Ribbon Cutting and Open House for Eye Clinic North on Friday, August 25, 2023 from 9:00 a.m. to 12:00 noon at 1311 East 34th Street, Hibbing

14. Set budget working sessions for 7/26, 8/9, 8/23 and 8/30 all beginning at 5:00 pm.
15. Set the next Regular City Council Meeting for Wednesday, August 2, 2023 at 5:00 p.m. in the Hibbing City Hall Council Chamber
16. Set the next City Council Workshop Meeting for Wednesday, August 2, 2023 following the Regular City Council Meeting in the Hibbing City Hall Council Chamber

Item approved at the June 21, 2023 City Council Meeting

Set the Joint Airport Authority Meeting with the Chisholm Hibbing Airport Authority for Monday, August 21, 2023 at 6 p.m. in the conference room of the Administrative Office at the Range Regional Airport

PUBLIC FORUM:

Tom Whiteside wished to speak. Mr. Whiteside stated that he has questions about the Library Board, and the fact that there is not a Library Board in place. Mr. Whiteside stated that state Statute requires the City to have a Library Board and he is looking for an update on the Library Board and the timing to fill the positions. City Clerk-Deputy Administrator Seppala gave a brief update on the status of the Library Board: the City has received a few applications and they will be re-running the request for applicants again; they hope to get more applications and fill the Library Board in about a month.

2022 AUDIT PRESENTATION BY ABDO

Bonnie Schweigart with ABDO gave the 2022 Audit Presentation.

DEPARTMENT AND COMMITTEE REPORTS:

Offer RESOLUTION NO. 23-07-08 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB RESIDENTIAL REDEVELOPMENT GRANT PROGRAM IN THE AMOUNT OF \$3,984.00

Building Official Pat Green explained that this house has been vacant with no owner and the City recently got a court order to demolish two structures on the property.

Councilor Schweiberger, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 23-07-08 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB RESIDENTIAL REDEVELOPMENT GRANT PROGRAM IN THE AMOUNT OF \$3,984.00.

Motion CARRIED

Offer RESOLUTION NO. 23-07-09 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMUNITY INFRASTRUCTURE GRANT PROGRAM IN THE AMOUNT OF \$151,292.50

City Engineer Jesse Story explained that he is looking for approval of this Resolution to make application to and accept funds from the IRRRB for the sanitary sewer lining project.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 23-07-09 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMUNITY INFRASTRUCTURE GRANT PROGRAM IN THE AMOUNT OF \$151,292.50.

Motion CARRIED

Offer RESOLUTION NO. 23-07-10 AUTHORIZING EXECUTION OF AGREEMENT WITH THE STATE OF MN TO PROVIDE PUBLIC TRANSIT SERVICES

Finance Director-Treasurer Sheena Mulner explained that this Resolution is required as part of the grant application.

Councilor Fosso, supported by Councilor Hildenbrand, moved to offer RESOLUTION NO. 23-07-10 AUTHORIZING EXECUTION OF AGREEMENT WITH THE STATE OF MN TO PROVIDE PUBLIC TRANSIT SERVICES.

Motion CARRIED

Approve the lease agreement between the City of Hibbing and Quadient for a new postage machine for the term of 63 months

Finance Director-Treasurer Mulner explained that this agreement would also include the maintenance component which is currently separate, and this will lock in the maintenance costs for the term of the lease.

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the lease agreement between the City of Hibbing and Quadient for a new postage machine for the term of 63 months.

Discussion: Councilor Hoffman Saccoman asked if the City is leasing the current postage machine; Finance Director-Treasurer Mulner stated yes.

Motion CARRIED

Offer RESOLUTION NO. 23-07-11 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMERCIAL REDEVELOPMENT GRAND FUNDING FOR THE DEMOLITION OF THE FORMER KFC TO MAKE WAY FOR THE NEW SPLASH EXPRESS HIBBING LLC CAR WASH

Community Development Director Betsy Olivanti explained that various City Staff have been working on this project for the past few months.

Councilor Whitney, supported by Councilor Bayliss, moved to offer RESOLUTION NO. 23-07-11 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMERCIAL REDEVELOPMENT GRANT FUNDING FOR THE DEMOLITION OF THE FORMER KFC TO MAKE WAY FOR THE NEW SPLASH EXPRESS HIBBING LLC CAR WASH.

Motion CARRIED

Offer RESOLUTION NO. 23-07-12 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMERCIAL REDEVELOPMENT GRANT FUNDING FOR THE NEXT PHASE OF RENOVATIONS AT THE RED ROCK HOTEL LOCATED AT 1402 E HOWARD STREET HIBBING MN55746

Community Development Director Olivanti explained that the owner purchased this property in August 2021 and has since put in significant investment into the redevelopment of the property.

Councilor Hoffman Saccoman, supported by Councilor , moved to offer RESOLUTION NO. 23-07-12 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMERCIAL REDEVELOPMENT GRANT FUNDING FOR THE NEXT PHASE OF RENOVATIONS AT THE RED ROCK HOTEL LOCATED AT 1402 E HOWARD STREET HIBBING MN55746.

Discussion: Councilor Whitney asked if there is a timeline for project completion; Community Development Director Olivanti stated that she thinks that is a moving target, however the owner is hoping to reopen the original 50 rooms by the end of 2023.

Motion CARRIED

Offer RESOLUTION NO. 23-07-13 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMERCIAL REDEVELOPMENT GRANT FUNDING FOR THE BUILDING RENOVATIONS AT 1920 4TH AVE E, HIBBING, MN 55746

Community Development Director Olivanti explained that the owner plans to renovate the commercial space to rent to the Hibbing Elks Lodge.

Councilor Fosso, supported by Councilor Schweiberger, moved to offer RESOLUTION NO. 23-07-13 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMERCIAL REDEVELOPMENT GRANT FUNDING FOR THE BUILDING RENOVATIONS AT 1920 4TH AVE E, HIBBING, MN 55746.

Motion CARRIED

Offer RESOLUTION NO. 23-07-14 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMERCIAL REDEVELOPMENT GRANT FUNDING FOR THE FREEMAN BUILDING RENOVATIONS AT 112 E HOWARD STREET, HIBBING, MN 55746

Community Development Director Olivanti explained that the owner plans to renovate the residential and commercial spaces.

Councilor Bayliss, supported by Councilor Hildenbrand, moved to offer RESOLUTION NO. 23-07-14 TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB COMMERCIAL REDEVELOPMENT GRANT FUNDING FOR THE FREEMAN BUILDING RENOVATIONS AT 112 E HOWARD STREET, HIBBING, MN 55746.

Motion CARRIED

Offer RESOLUTION NO. 23-07-15 TO ACCEPT THE SIPOLA DEVELOPMENT AGREEMENT AND RELEASE OF ALL CLAIMS

Community Development Director Olivanti explained that this previously has come to the City Council and in Closed Session with City Attorney Andy Borland; HEDA has referred this to the Council for action without recommendation. Community Development Director Olivanti stated that Mr. Sipola has requested the City provide up to \$38,823.12 as the local match for the DEED Grant.

Councilor Schweiberger, supported by Councilor Fosso, moved to offer RESOLUTION NO. 23-07-15 TO ACCEPT THE SIPOLA DEVELOPMENT AGREEMENT AND RELEASE OF ALL CLAIMS.

Motion CARRIED

Authorize the Mayor and City Clerk to sign the professional agreement between the City of Hibbing and SEH for site visits and design, plans for site grading of walkways and parking lot at the Mine View

City Services Director Nick Arola explained that this agreement is to have SEH take over the site visits at the Mine View and additional plans for site grading and walkways; this is not a change order, it is a separate agreement.

Councilor Hoffman Saccoman, supported by Councilor Whitney, moved to authorize the Mayor and City Clerk to sign the professional agreement between the City of Hibbing and SEH for site visits and design, plans for site grading of walkways and parking lot at the Mine View.

Discussion: Mayor Hyduke asked where the project is currently at; City Services Director Arola gave an update on the project.

Motion CARRIED

Authorize the sewer credit of Richard Moyer in the amount of \$3,412.13

City Administrator Greg Pruszinske explained that this request for sewer credit fits under the current policy.

Councilor Bayliss, supported by Councilor Fosso, moved to authorize the sewer credit of Richard Moyer in the amount of \$3,412.13.

Motion CARRIED

Authorize the Mayor to sign a letter of support for the Blatnik Bridge Reconstruction Project

City Administrator Pruszinske explained that the Transportation Alliance Group is looking for letters of support to rebuild the Blatnik Bridge.

Councilor Schweiberger, supported by Councilor Hoffman Saccoman, moved to authorize the Mayor to sign a letter of support for the Blatnik Bridge Reconstruction Project.

Motion CARRIED

City Administrator's Report

City Administrator Pruszinske stated that there have been previous discussions regarding the joint meeting the City Council will have with HPU, he then asked City Attorney Borland if the joint meeting will involve a capital investment tour does the City need to do anything additional; City Attorney Borland stated that as long as the meeting starts in the Council Chamber it should be fine.

BIDS AND QUOTES:**Approve the purchase of 200 feet of hydraulic hose and male-end connectors from Carquest Auto Parts in the amount of \$2,790.36**

City Engineer Story explained that this is used to clean out the first stage digester at the treatment plant; this is a budgeted item.

Councilor Fosso, supported by Councilor Schweiberger, moved to approve the purchase of 200 feet of hydraulic hose and male-end connectors from Carquest Auto Parts in the amount of \$2,790.36.

Motion CARRIED

Approve the purchase of repair parts for the outside suction tube for Vactor #75 from MacQueen Equipment in the amount of \$3,956.29

City Engineer Story explained that about a month ago they replaced the first section of hose on the vactor truck, it was determined that this part of the hose needs to be replaced as well.

Councilor Bayliss, supported by Councilor Whitney, moved to approve the purchase of repair parts for the outside suction tube for Vactor #75 from MacQueen Equipment in the amount of \$3,956.29.

Motion CARRIED

Approve the replacement dump box for Dump Truck #66063 from Crysteel in the amount of \$16,369.80

City Engineer Story explained that the engine on the truck was replaced a year ago and the chassis is in good shape, the box is past repair.

Councilor Fosso, supported by Councilor Bayliss, moved to approve the replacement dump box for Dump Truck #66063 from Crysteel in the amount of \$16,369.80.

Discussion: Mayor Hyduke asked if the new box will come with stainless steel corners and all newer lighting components; City Engineer Story stated yes.

Motion CARRIED

Approve the replacement parts for the Case Dozer from Titan Machinery in the amount of \$4,478.32

City Engineer Story explained that these parts were replaced on one side, now they need to be replaced on the other side; the 2024 budget will include replacing tracks for both sides.

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to the replacement parts for the Case Dozer from Titan Machinery in the amount of \$4,478.32.

Discussion: Councilor Hoffman Saccoman asked if replacement parts have a warranty; City Engineer Story stated that he believes they have a 1-year warranty.

Motion CARRIED

Approve the purchase of new goal frames, nets, and pads from Becker Arena Products in the amount of \$5,600.81

City Services Director Arola explained that he is looking for Council approval to purchase the new equipment; this is a budgeted purchase.

Councilor Bayliss, supported by Councilor Whitney, moved to approve the purchase of new goal frames, nets, and pads from Becker Arena Products in the amount of \$5,600.81.

Motion CARRIED

Approve the quote from Pro Control Technologies in the amount of \$1,374.14 to install a humidity sensor system for the auditorium and lower level

Library Manager Laura Koeneman explained that this will address the ongoing moisture issue.

Councilor Fosso, supported by Councilor Hildenbrand, moved to approve the quote from Pro Control Technologies in the amount of \$1,374.14 to install a humidity sensor system for the auditorium and lower level.

Motion CARRIED

BOARDS AND COMMISSIONS:

Hibbing Public Utilities Commission

- One vacancy completing a 3-year term ending 3/31/2025 for a Hibbing resident
- One Vacancy completing a 3-year term ending 3/31/2026 for a Hibbing resident

Applicants:

- **Chris Andria**
- **Patrick L. Garrity**
- **Julie Sandstede**
- **Jeff Stokes**

Mayor Hydeke stated that this nomination will be for one vacancy completing a 3-year term ending March 31, 2025.

Councilor Fosso, supported by Councilor Hildenbrand, moved to nominate Julie Sandstede to one vacancy completing a 3-year term ending March 31, 2025.

Councilor Schweiberger, supported by Councilor Whitney, moved to nominate Chris Andria to one vacancy completing a 3-year term ending March 31, 2025.

Roll Call Vote for Julie Sandstede:

- Councilor James Bayliss - Yes
- Councilor Justin Fosso - Yes
- Councilor Jay Hildenbrand - Yes
- Councilor Jennifer Hoffman Saccoman - Yes
- Councilor John Schweiberger - No
- Councilor Chris Whitney - No

Mayor Pete Hyduke - Yes

Motion CARRIED

Julie Sandstede has been appointed to the Hibbing Public Utilities Commission completing a 3-year term ending March 31, 2025.

Mayor Hyduke stated that the next nomination will be for one vacancy completing a 3-year term ending March 31, 2026.

Councilor Bayliss, supported by Councilor Schweiberger, moved to nominate Jeff Stokes to one vacancy completing a 3-year term ending March 31, 2026.

Councilor Hildenbrand, supported by Mayor Hyduke, moved to nominate Chris Andria to one vacancy completing a 3-year term ending March 31, 2026.

Roll Call Vote for Jeff Stokes:

Councilor James Bayliss	- Yes
Councilor Justin Fosso	- Yes
Councilor Jay Hildenbrand	- No
Councilor Jennifer Hoffman Saccoman	- Yes
Councilor John Schweiberger	- Yes
Councilor Chris Whitney	- No
Mayor Pete Hyduke	- No

Motion CARRIED

Jeff Stokes has been appointed to the Hibbing Public Utilities Commission completing a 3-year term ending March 31, 2026.

Discussion: Councilor Hoffman Saccoman asked if a vote is necessary for Councilor Bayliss on the HPU Commission; City Clerk-Deputy Administrator Seppala explained that Councilor Bayliss is on the HPU Commission through the end of his current term.

Councilor Bayliss wanted to thank Pat Garrity for his time serving on the HPU Commission.

Councilor Hoffman Saccoman wanted to thank Chris Andria for his service as well.

There was a brief discussion between the Councilors regarding all of the Applicants.

Chisholm Hibbing Airport Authority

- One vacancy for a 3-year term ending 12/31/2026 for a Hibbing resident

Applicants:

- **Donald O. Hilligoss**
- **Ed LaTendresse**

Mayor Hyduke, supported by Councilor Fosso, moved to nominate Donald O. Hilligoss to one vacancy completing a 3-year term ending December 31, 2026.

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, moved to nominate Ed LaTendresse to one vacancy completing a 3-year term ending December 31, 2026.

Roll Call Vote for Donald O. Hilligoss:

Councilor James Bayliss	- No
Councilor Justin Fosso	- Yes
Councilor Jay Hildenbrand	- No
Councilor Jennifer Hoffman Saccoman	- No
Councilor John Schweiberger	- No
Councilor Chris Whitney	- Yes
Mayor Pete Hyduke	- Yes

Motion FAILED

Roll Call Vote for Ed LaTendresse:

Councilor James Bayliss	- Yes
Councilor Justin Fosso	- Yes
Councilor Jay Hildenbrand	- Yes
Councilor Jennifer Hoffman Saccoman	- Yes
Councilor John Schweiberger	- Yes
Councilor Chris Whitney	- Yes
Mayor Pete Hyduke	- Yes

Motion CARRIED

Ed LaTendresse has been appointed to the Chisholm Hibbing Airport Authority for a 3-year term ending December 31, 2026.

LICENSES AND PERMITS:

Councilor Schweiberger, supported by Councilor Fosso, moved to approve Raffle Permit Application Request of the Hibbing Chisholm Soccer Club to hold their raffle on Thursday, October 5, 2023 at the Cheever Field.

Motion CARRIED

Councilor Bayliss, supported by Councilor Hoffman Saccoman, moved to approve the Transient Merchant Application Request of Elizabeth "Libby" Devere of Northern Lights Ice, LLC.

Motion CARRIED

Councilor Bayliss, supported by Councilor Whitney, moved to approve the Raffle Permit Application Request of Run-A-Muck ATV Club to hold their raffle at Toivo's Pub on Saturday, September 9, 2023.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Schweiberger, moved to approve the Special Event Permit Application Request of the City of Hibbing to hold the Halloween 5K - "Sweet Treats" on Saturday, October 28, 2023 starting and finishing at the Hibbing Memorial Building.

Motion CARRIED

Councilor Fosso, supported by Councilor Schweiberger, moved to approve the Raffle Permit Application Request of the Minnesota Deer Hunter's Association to hold their raffle on Wednesday, October 5, 2023 at the Hibbing Memorial Building.

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the Special Event Permit Application Request of the Hibbing Historical Society to hold the Hibbing's 130th Birthday on Wednesday, August 2, 2023 on the front lawn of City Hall.

Motion CARRIED

Councilor Fosso, supported by Councilor Bayliss, moved to approve the Special Event Permit Application Request of Mike's Pub to hold a Block Party/Car show in front of Mike's Pub on Saturday, August 25, 2023.

Motion CARRIED

Councilor Schweiberger, supported by Councilor Fosso, moved to approve the Special Event Permit Application Request of the City of Hibbing to hold the 1st Avenue Mile on Saturday, July 13, 2024 on 1st Ave (from Howard Street 1 mile south).

Motion CARRIED

Councilor Hoffman Saccoman, supported by Councilor Bayliss, moved to approve the Special Event Permit Application Request of Palmer's to hold Palmer's Music on the Patio on Friday, July 21, 2023 at Palmer's.

Motion CARRIED

Councilor Fosso, supported by Councilor Bayliss, moved to approve the 2023 Massage Therapy License Renewal of Huiqiang Chen, New Star Massage, 2204 1st Avenue, Hibbing.

Motion CARRIED

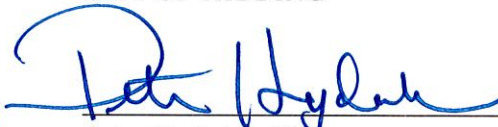
Councilor Bayliss, supported by Councilor Fosso, moved to approve the Raffle Permit Application Request of Hibbing Figure Skating Club to hold their raffle on Saturday March 2, 2024 at the Hibbing Memorial Arena.

Motion CARRIED

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:04 p.m. by Councilor Fosso and supported by Councilor Bayliss.

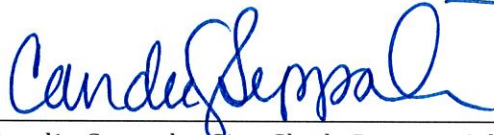
Motion CARRIED

CITY OF HIBBING



Pete Hyduke, Mayor

ATTEST:



Candie Seppala, City Clerk-Deputy Administrator