

City of Hibbing

DATE: October 20, 2021

TO: \_\_\_\_\_ (Employee)

FROM: \_\_\_\_\_ Supervisor

RE: Prescription Safety Glasses to Be Purchased @ Vista Eyes in Hibbing,

Phone: 218-263-8956 Fax: 218-263-8494

We received your request, and our records indicate that you're eligible to receive one new pair of prescription safety glasses.

City of Hibbing will cover the following prescription safety glasses and features at the approved eye care provider listed below. You can choose Polycarbonate single vision, or lined bifocal/trifocal lenses, frames from group A, B, C, or D, and permanent or detachable side shields (all these things listed, at no charge to the employee).

You may choose other frames and features that are not covered by City of Hibbing at your own expense, such as, but not limited to, Progressive lenses, tinted lenses, photochromic lenses, scratch coatings or anti reflective coatings, and frames in higher categories than what City of Hibbing will cover in fully.

Frames are covered under a 1 year warranty, and lenses are only warrantied for 1 year if a scratch coat or antireflective coating is purchased. If you are having issues with your safety eyewear or if they become scratched or damaged, DO NOT THROW THEM AWAY. Please notify your supervisor immediately, and your glasses will need to be shipped for repair or for replacement credit.

**Please call to schedule your appointment, outside of work hours with:**

**Vista Eyes at 218-263-8956      Open: Monday-Friday      Hours: 10:00am-6:00pm**

**Located at 2900 E Beltline, Suite 5, Hibbing, MN 55746** (In the old Hibbing Vo-Tech Building)

Bring this form with you to Vista Eyes to verify approval for one new pair of prescription safety glasses.

Reminder, eye exams are your responsibility to schedule outside of work hours with an eye care provider of your choice. Eye exams are covered under Blue Cross Blue Shield health/vision insurance.

Safety Glasses Approved by: \_\_\_\_\_ Supervisor