

# Safety Committee

## MINUTES



Wednesday, February 19th 2024  
8:30 AM, City Hall  
Second Floor Conference Room

### I. ATTENDANCE

<u>PRESENT:</u>	<u>ABSENT</u>	<u>PRESENT</u>
Assessor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Building and Housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cemetery	<input type="checkbox"/>	<input checked="" type="checkbox"/>
City Hall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Finance Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fire Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fleet	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Library	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Marketing	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Memorial Building – City Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parks and Rec.-City Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Police Department	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Public Works Dept./Recycling Center	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sanitation Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Waste Water Treatment Plant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>
City Administrator	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### OTHERS PRESENT:

### II. CALL MEETING TO ORDER

The meeting was called to order by Owen Walters at 8:34AM.

### III. APPROVAL OF MINUTES

Jeff Ronchetti made a motion to approve the Safety Committee Minutes from Wednesday, December 18<sup>th</sup>, 2024. Erik Jankila seconded the motion. Motion carried.

<b>IV. DEPARTMENT ISSUES</b>	<p><u>Assessor's Office</u> – No immediate issues. Carpet in City Hall could be a tripping hazard.</p> <p><u>Building &amp; Housing</u> – No issues.</p> <p><u>Cemetery</u> – No issues.</p> <p><u>City Hall</u> – Absent</p> <p><u>Council</u> – None.</p> <p><u>Engineering</u> – Absent.</p> <p><u>Finance Department</u> – None.</p> <p><u>Fire Department</u> – Fall arrest harnesses will be delivered to different departments. Will set up a time for training.</p> <p><u>Fleet</u> – Larger vehicles mean less parking space.</p> <p><u>Marketing</u> – No issues</p> <p><u>Library</u> – No issues.</p> <p><u>Memorial Bldg.</u> – City Services – Absent.</p> <p><u>Parks &amp; Rec</u> – City Services – None.</p> <p><u>Police Dept.</u> – None.</p> <p><u>Public Works Dept.</u> – Need more lighting in Stuntz garage and drains aren't working. Street lights behind the salt domes are not working.</p> <p><u>Recycling</u> – Received garbage cans.</p> <p><u>Sanitation</u> – No issues.</p> <p><u>Waste Water Treatment Plant</u> – Absent.</p> <p><u>Human Resources</u> – No issues. Next Tuesday, Feb. 25<sup>th</sup>. simulated OSHA inspections. Safety training April 8<sup>th</sup> and makeup day June 18<sup>th</sup>.</p>
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	<u>City Administrator</u> – No issues.
<b>V. OTHER MISC.</b>	<p><b><u>2025 Meeting Dates</u></b></p> <p><i>January 2025- No meeting</i></p> <p><b>February 19<sup>th</sup>, 2025</b></p> <p><b>March 19<sup>th</sup>, 2025</b></p> <p><b>April 3<sup>rd</sup>, 2025?</b></p> <p><b>April 8<sup>th</sup>, 2025 8-10am or 1-3pm Safety Training @ Memorial Building</b></p> <p><i>May 2025 – No Meeting</i></p> <p><b>June 5<sup>th</sup>, 2025?</b></p> <p><b>June 18<sup>th</sup> 8-10am or 1-3pm Safety Training Makeup @ Memorial Building</b></p> <p><i>July 2025- No Meeting</i></p> <p><b>August 20<sup>th</sup>, 2025</b></p> <p><b>September 17<sup>th</sup>, 2025</b></p> <p><b>October 15<sup>th</sup>, 2025</b></p> <p><b>November 19<sup>th</sup>, 2025</b></p> <p><b>December 17<sup>th</sup>, 2025</b></p>
<b>VI. ADJOURNMENT</b>	Erik J. made a motion to adjourn until the next proposed Safety Committee Meeting on March 19 <sup>th</sup> , 2025. Tina G. seconded the motion. The motion carried unanimously. Meeting adjourned at 9:05 a.m.

Respectfully Submitted

Jill Reini