

Safety Committee

MINUTES



Wednesday, May 19th 2024
8:30 AM, City Hall
Second Floor Conference Room

I. ATTENDANCE

PRESENT:

	<u>PRESENT</u>	<u>ABSENT</u>	<u>PRESENT</u>
Assessor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Building and Housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Cemetery	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
City Hall	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Council	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Engineering	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Finance Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Fire Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Fleet	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Library	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Marketing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Memorial Building – City Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Parks and Rec.-City Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Police Department	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Public Works Dept./Recycling Center	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Sanitation Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Waste Water Treatment Plant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Human Resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
City Administrator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

OTHERS PRESENT:

II. CALL MEETING TO ORDER	The meeting was called to order by Owen Walters at 8:35AM.
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III. APPROVAL OF MINUTES	Tina G. made a motion to approve the Safety Committee Minutes from Wednesday, March 19, 2025. Owen Walters seconded the motion. Motion carried.
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IV. DEPARTMENT ISSUES	<p><u>Assessor's Office</u> – No issues</p> <p><u>Building & Housing</u> –No issues</p> <p><u>Cemetery</u> –No issues</p> <p><u>City Hall</u> – No issues</p> <p><u>Council</u> – No issues</p> <p><u>Engineering</u> – Absent.</p> <p><u>Finance Department</u> – No issues</p> <p><u>Fire Department</u> – Absent</p> <p><u>Fleet</u> – No issues</p> <p><u>Marketing</u>- No issues</p> <p><u>Library</u> – Absent</p> <p><u>Memorial Bldg.</u> – <u>City Services</u> – No issues</p> <p><u>Parks & Rec</u> – <u>City Services</u> – No issues.</p> <p><u>Police Dept.</u> – On injury during suspect struggle.</p> <p><u>Public Works Dept.</u> – Dump truck was involved in a hit & run on Monday, May 19, 2025. Minor damage to truck. No injuries. John Yuretich reported that Jim will complete an incident report form. Police is investigating.</p> <p><u>Recycling</u> – No issues</p> <p><u>Sanitation</u> – No issues</p> <p><u>Waste Water Treatment Plant</u> – No issues. Rick Rogich attended and will take Jennifer Nyhus's spot.</p> <p><u>Human Resources</u> – Continuing to work on compliance with safety-related trainings. Safety manual is nearly finished. Waiting for Public Works forms from John Yuretich. Planned to submit to City Council for consideration today, 5/21/25 but will need to delay</p>
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	<p>until June 4, 2025. Upon approval of the updated manual, the responsibilities of the Safety Committee will change, including those involved on the committee. The committee will be a balanced committee, and employee representatives will be elected by their union. We are hoping to have the manual approved, and provide more information to the group to go live with the changes at the August meeting.</p> <p><u>City Administrator</u> – No issues.</p>
V. OTHER MISC.	<p><u>2025 Meeting Dates</u></p> <p>January 2025- No meeting</p> <p>February 19th, 2025</p> <p>March 19th, 2025</p> <p>April 8th, 2025 8-10am or 1-3pm Safety Training @ Memorial Building</p> <p>May 21st, 2025</p> <p>June 18th 8-10am or 1-3pm Safety Training Makeup @ Memorial Building</p> <p>July 2025- No Meeting</p> <p>August 20th, 2025</p> <p>September 17th, 2025</p> <p>October 15th, 2025</p> <p>November 19th, 2025</p> <p>December 17th, 2025</p>
VI. ADJOURNMENT	<p>Tina G. made a motion to adjourn until the next proposed Safety Committee Meeting on August 20, 2025. Angela K. seconded the motion. The motion carried unanimously. Meeting adjourned.</p>

Respectfully Submitted

Angela Kleffman